



**ECONOMY, TRANSPORT AND ENVIRONMENT SCRUTINY COMMITTEE**

**WEDNESDAY, 15 JUNE 2016**

**10.00 am COMMITTEE ROOM, COUNTY HALL, LEWES**

MEMBERSHIP - Councillor Richard Stogdon (Chair)  
Councillors Mike Pursglove (Vice Chair), Claire Dowling, Pat Rodohan,  
Judy Rogers, Rosalyn St. Pierre and Barry Taylor

**A G E N D A**

- 1 Minutes of the meeting held on 16 March 2016 (*Pages 3 - 14*)
- 2 Apologies for absence
- 3 Disclosures of interests  
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent items  
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
- 5 Waste PFI Contract Update Report (*Pages 15 - 34*)  
Report by the Director of Communities, Economy and Transport
- 6 Scrutiny Review of School Crossing Patrols Alternative Funding - Twelve month implementation update report (*Pages 35 - 70*)  
Report by the Director of Communities, Economy and Transport.
- 7 Scrutiny committee future work programme (*Pages 71 - 76*)
- 8 Forward Plan (*Pages 77 - 84*)  
The Forward Plan for the period to 30 September 2016. The Committee is asked to make comments or request further information.
- 9 Any other items previously notified under agenda item 4

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7 June 2016

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# Agenda Item 1

## ECONOMY, TRANSPORT AND ENVIRONMENT SCRUTINY COMMITTEE

MINUTES of a meeting of the Economy, Transport and Environment Scrutiny Committee held at Committee Room, County Hall, Lewes on 16 March 2016.

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PRESENT	Councillors Richard Stogdon (Chair), Mike Pursglove (Vice Chair), Claire Dowling, Pat Rodohan, Rosalyn St. Pierre and Barry Taylor
LEAD MEMBERS	Councillors Chris Dowling, David Elkin, Carl Maynard and Rupert Simmons
ALSO PRESENT	Rupert Clubb, Director of Communities, Economy and Transport James Harris, Assistant Director, Economy Nick Skelton, Assistant Director Communities Karl Taylor, Assistant Director Operations Jonathan Wheeler, Team Manager, Strategic Economic Infrastructure Katy Thomas, Team Manager Economic Development Lucy Corrie, Head of Communities Barnaby Brown, Trading Standards Team Manager Neil Maguire, Team Manager - Public Transport Services  Councillors: John Barnes, Angharad Davies and Francis Whetstone

### 21 MINUTES OF THE MEETING HELD ON 30 SEPTEMBER 2015

21.1 The Committee RESOLVED to agree as a correct record the minutes of the meeting held on 30 September 2016.

### 22 APOLOGIES FOR ABSENCE

22.1 Apologies for absence were received from Councillor Trevor Webb.

### 23 DISCLOSURES OF INTERESTS

23.1 Councillors John Barnes, Richard Stogdon, Rosalyn St. Pierre, and Francis Whetstone declared a personal, non-prejudicial interest in agenda item 5 as Conservators of the Ashdown Forest, when discussing the road impact on Ashdown Forest.

23.2 Councillor Pat Rodohan declared a personal, non-prejudicial interest in item 6 as he knows the owners of Check a Trade.

## 24 URGENT ITEMS

24.1 There were none.

## 25 REPORTS

25.1 Reports referred to in the minutes below are contained in the minute book.

## 26 STRATEGIC INFRASTRUCTURE IN EAST SUSSEX

26.1 The Committee considered a report by the Director of Communities, Economy and Transport which provided an update on the strategic infrastructure in East Sussex. The Committee agreed to discuss the section of the report on the Superfast Broadband project first, to allow questions to be put from a number of other Councillors who were attending the meeting.

### Superfast Broadband

26.2 The Director for Communities, Economy and Transport (CET) explained that the project includes an initial contract, awarded to BT Openreach, to provide fibre based infrastructure to enable properties to be connected to Superfast broadband services. This contract is the second best performing broadband contract in the UK in terms of coverage and speeds achieved. A second contract has been awarded to improve download speeds and to look at alternative solutions for hard to reach areas. The deployment of the second contract is due to start in June 2016.

26.3 Officers informed the Committee that the project has been working in all exchange areas across East Sussex, but is not allowed to deliver infrastructure improvements where the private sector is delivering or planning to deliver Superfast broadband in the next three years. Outside of the project there is nothing to prevent private individuals, or businesses, from paying for improved connectivity to meet their needs. As at December 2015 the take up of fibre based services was just over 25% against a target of 20%.

26.4 In response to questions from the Committee, officers set out:

- Value for money - The project has secured £10.6m of government funding and the value for money test and criteria are set by Broadband Delivery UK (BDUK, the Government department located within the Department for Culture Media and Sport). The value for money cap, which the project cannot exceed, has been set by BDUK at £1,700 per property. This can pose difficulties in rural areas where the distance to a fibre enabled exchange or cabinet can be greater. The project delivery costs are currently just under £500 per property, which has enabled funding to be re-invested in the second contract.
- Download speeds - Typically in rural areas properties are connected to cabinets by copper cabling. Broadband speeds are affected by the length of copper cable that connects properties to fibre enable cabinets or exchanges. So an area may be fibre enabled, but this may not lead to faster download speeds. The second contract aims to tackle this in addition to looking for other solutions to provide faster broadband in hard to reach areas.
- Hard to reach properties - They are defined by the cost of connecting them to the fibre enabled network and does not necessarily mean they are more geographically or technically challenging to connect to the fibre enabled network. As a consequence it is much harder to meet the value for money criteria for these properties.

- Responsibility for connecting properties to Superfast Broadband - The project aims to install the infrastructure necessary to enable access to faster broadband in areas that would otherwise be commercially unviable. It is then the role of consumers to arrange for connection via a number of retail service providers.
- Uptake of Superfast Broadband services - Although it is hard to predict, the anticipated take up of fibre based solutions at the end of both contracts is expected to be between 30% and 40%. There may be a time delay for these levels to be achieved due people not being able to take up the new service until their current contract for broadband expires.

26.5 The Committee discussed the issue of broadband provision, including faster download speeds, and a summary of the main issues the Committee raised is given below.

- The Committee members and other Councillors in attendance expressed concerns that expectations of getting faster broadband speeds exceeded the reality in some areas. Communications could be better as residents and Parish Councils were unclear about what is going on. Some Councillors were unaware that a second contract had been let to improve speeds and deal with the issues being raised by residents. Examples were given where BT Openreach had publicised the installation of fibre enabled cabinets and exchanges which had given the impression that this would automatically lead to faster download speeds for all properties.
- There is great variation in the download speeds and the level of service available village by village. This may be due to the length of copper cabling between properties and cabinets, but there needs to be a more detailed breakdown of broadband speeds at post code level rather than relying on countywide figures. It is important that a clear picture is given of the service levels that are available to residents and businesses. Members of the public do not appear to be aware that ESCC is providing the infrastructure and that retail providers are responsible for the connections.
- Having access to faster broadband speeds is important for rural and diversified farm businesses. It is also important for education, as many school children now need fast and reliable access to the internet in order to undertake school work. Access for groups such as the elderly will become more critical as health and other services are provided online.
- There is some anecdotal evidence that retail broadband service providers are saying that it is too expensive to connect rural properties to Superfast services. Some Councillors expressed the view that BT Openreach should be required to replace the copper cabling (via re-routing or with fibre) as part of their contract.

26.6 The Lead Member for Economy commented that the intervention area covered by the first contract to provide Superfast Broadband infrastructure (signed in May 2013) is entirely made up of rural areas and does not include urban areas, where the infrastructure is provided by commercial operators. Officers have secured better contract delivery from BT Openreach than contracts elsewhere in the country and are meeting the value for money criteria. There are examples of good broadband speeds (e.g. 80Mbps in Heathfield) and there is a target to try and provide Superfast services to every rural trading estate. The project has been well managed and will achieve 95% coverage by the end of the first contract.

26.7 The Director for CET responded that 85% of the intervention area was covered by Superfast broadband (speeds in excess of 24mbps) by the end of December 2015. Details of the second contract have been communicated to Members and it will take time for all areas of the county to have access to Superfast services. The “Go East Sussex” web site provides a good level of information about the Superfast Broadband project. The rollout of the second contract is not due to start until June 2016 and will address residents’ concerns. However, there will remain some rural areas where it will be challenging to provide access to high broadband speeds. None the less, by the end of the project it is estimated that 97% or properties will have access to Superfast Broadband.

26.8 The Lead Member for Transport and Environment commented that it did appear that residents and some Councillors are unaware of the second contract that is due to start in June 2016. It is important that Parish Councils are made aware of the second contract and that this is a speed based contract in comparison to the first contract that was aimed at providing infrastructure coverage. It would be helpful for Members to have a bullet point information sheet that they could use when talking to residents and Parish Councils.

26.9 The Committee thanked Officers for their work in the delivering this project. However, they had concerns about what they had heard from the other Councillors who had attended the meeting. The Committee had questions around residents’ expectations, communications and whether the roll out of the second contract will address residents’ concerns in the best way. There is also an issue of fairness when considering access and value for money. There is a need to analyse at a local level how well the project provides access to fast and reliable broadband services for those who may need to rely on them (e.g. school children, students, those in need of support and rural businesses).

26.10 The Committee agreed to establish a Review Board to examine the provision of Superfast Broadband. The membership of the Review Board will include all members of the Economy, Transport and Environment Scrutiny Committee and the other Councillors present at the meeting will be invited to give evidence to the Review.

#### Mobile Telephony Infrastructure

26.11 The provision of 4G mobile telephone services could potentially offer an alternative to fixed line broadband. However, it is subject to the same commercial drivers as the Superfast Broadband. The Committee expressed concern about the number of ‘not spots’, as this affects local businesses as well as residents. The Director for CET acknowledged that this remains a challenge and the Lead Member for Economy added that ESCC has no resource to deal with this issue. However, this issue has been raised at the South East Economic Partnership (SELEP) Board meetings to seek additional resources. The provision of 4G/5G mobile telephony services will be a priority for SELEP.

#### Other Strategic Infrastructure

26.12 The Team Manager for Strategic Economic Infrastructure introduced the remainder of the report covering:

- Rail Infrastructure
- Strategic Road Infrastructure
- Aviation
- Ports
- Local Growth Fund Projects

26.13 The Committee asked further questions on a number of sections of the report. A summary of the points raised by the Committee is outlined below.

## Rail Infrastructure

### Lewes to Uckfield line re-instatement

26.14 The Committee discussed the strategic importance of another London to South Coast route that offered an alternative to the existing line that runs through the Balcombe Tunnel. Part of the line is being run as a heritage railway at present and the route of the line is protected in the Lewes and the Wealden District Councils' Local Plans. Reinstatement of the line would have benefits in relieving road traffic congestion and could support housing development. The Committee considered that it was important to continue to lobby for the reinstatement of the line.

26.15 The Lead Member for Economy responded that the rail strategy had been carefully considered before establishing the priorities. The Marshlink proposal offers a potential economic gain of £354 million. The Uckfield line electrification, including the associated projects to extend the platform and construct a new car park, was also considered a priority.

26.16 The Team Manager, Strategic Economic Infrastructure together with Planning officers and two of the local Members of Parliament (MP's) went to see the Department of Transport (DfT) concerning the Uckfield to Lewes line re-instatement. The consultants who are reviewing the feasibility of re-instating the line are also considering the provision of a shuttle service over the 8.1km original route.

### Willingdon Chord

26.17 The Committee also discussed the reinstatement of the Willngdon Chord (which was a section of track that allowed trains to by-pass Hampden Park and Eastbourne on the Brighton to Hastings line) and the provision of a station to serve the Stone Cross / Willngdon area.

26.18 The Team Manager, Strategic Economic Infrastructure responded that the re-instatement of this section of track has been highlighted in responses to route studies in 2010 and 2015. However, the cost benefit ratio identified by a study in 2000 was only 0.79, whereas the DfT require a minimum ratio of 2.0 before they will consider providing funding. The situation may have changed with the addition of housing in the area. However, the old Stone Cross station, which closed in 1935, could not be redeveloped due to the proximity of some of the new housing.

### Newhaven improvements

26.19 The Lead Member for Economy informed the Committee of work to improve the rail infrastructure in Newhaven. This involves work with the Newhaven Port Authority to create a new loading bay and work with Network Rail to consider better rail links and the future of the three stations.

### Devolution Proposals

26.20 The Assistant Director, Economy outlined how the Three Southern Counties (3SC) devolution deal will place further emphasis on strategic needs. It will mean that issues such as the Lewes Uckfield line re-instatement will not be considered in isolation, but will be considered alongside other rail growth projects.

## Strategic Road Infrastructure

### A27 Lewes to Polegate

26.21 The Committee supported the need to improve this section of road and noted the work of the A27 Reference Group. The Committee considered that the £75 million currently allocated for improvements would not provide the long term solution that was needed. A view was expressed that it would be better to focus all the allocated money on improving the Polegate (Cop Hall) roundabout part of the A27, rather than spreading the improvements along the length of the Lewes to Polegate section on the road. The Committee was also concerned that accepting the smaller improvements may undermine the case for a better long term solution.

26.22 The Director for CET responded that all the MP's in the A 27 Reference Group believe the solution is the making the Lewes to Polegate section of the A27 a dual carriageway and are lobbying the DfT for a larger £350 - £400 million improvement scheme. This section of the A27 is very close to meeting financial criteria for a larger improvement scheme, and there is a risk that improving the Polegate (Cop Hall) roundabout in isolation may weaken the cost benefit case for a dual carriageway.

### Road impact of Gatwick Airport expansion

26.23 The Committee expressed concerns about the impact of increased road traffic through Ashdown Forest, as a result of expansion at Gatwick Airport. One of the main impacts is air pollution and the consequent atmospheric deposition of nitrogen, which affects the ecology of the Forest.

26.24 Officers responded that at present 40% of arrivals and departures at the airport travel by train. Gatwick Airport want to increase this to 60%. They are also developing an Ashdown Forest transport model to address the road traffic impacts on the Forest and to slow the nitrogen deposition.

## Aviation

### Gatwick Arrivals Review

26.25 Officers and the Lead Member for Economy have been lobbying Gatwick Airport over the impact of aircraft noise and other issues. A Gatwick Arrivals Review has been carried out which contains 23 recommendations that aim to address all areas of concern. Two of the main measures are to raise flight paths to 7000 feet and alternate approach patterns. Gatwick Airport is due to publish their response to the Review at the end of March 2016.

### Gatwick second runway

26.26 The Director for CET commented that if the decision is made to build a second runway at Gatwick, it would have a significant impact on the strategic infrastructure. The Lead Member for Economy commented that provision would then need to be made for improved road access on or around the Forest. Councillor Whetstone responded that the villages in the Medway Valley would not want to see an increase in traffic diverted through them.

26.27 The Committee welcomed all the work that was being undertaken to meet the needs of local businesses and residents. It also noted the amount of work that is being undertaken with partners on strategic infrastructure issues.



26.28 The Committee RESOLVED to:

- 1) Note the report and the progress being made;
- 2) Express its support for the work being undertaken on Strategic Infrastructure; and
- 3) Establish a Review Board to examine the provision of Superfast Broadband.

## 27 AN UPDATE ON THE REPLACEMENT OF THE BUY WITH CONFIDENCE SCHEME WITH AN ALTERNATIVE APPROVED CONTRACTOR SCHEME

27.1 The Committee considered a report by the Director of Communities, Economy and Transport which provided an update on the provision of an alternative to the Buy with Confidence (BWC) approved trader scheme and work of the Trading Standards Service.

27.2 The Head of Communities introduced the report and outlined the main developments since the decision was taken in January 2015 to seek alternative ways of providing an approved trader scheme. The management of the BWC scheme will be transferred to Hampshire County Council who will maintain standards through background checks, peer reviews and the administration of the scheme. ESCC has also partnered with a commercial provider, Check a Trade (CAT), whose quality standards will be monitored through the Primary Authority Agreement (PAP) with Kent County Council.

27.3 ESCC Trading standards will monitor both schemes via customer feedback and complaints. Having a Trading Standards approved trader scheme means that ESCC Trading Standards can say no to traders wishing to join the schemes and can suspend or remove membership if necessary.

### Quality Standards for Approved Contractor schemes

27.4 Some Committee members had expressed concerns about the use of a commercial partner to provide an approved trader scheme. The Head of Communities outlined the checks and balances that had been put in place by the Primary Authority Agreement, which has driven up standards. For example all traders have to have standard terms and cancellation clauses in their contracts. Check a Trade provides open access to all records and Trading Standards can suspend membership if it has any concerns. There is an appeals process administered by CAT, and Trading Standards and CAT will work with traders to get them up to the required standard.

27.5 The Committee was satisfied that sufficient safeguards had been put in place to ensure the quality standards of the approved trader schemes are maintained.

27.6 The Committee discussed to following areas of Trading Standards work:

### Capacity of the Trading Standards Team

27.7 The Committee noted that there had been a reduction in staff and questioned whether the team had sufficient staff and resources to deliver all the services (statutory and non-statutory), they are required to provide. It also asked how the prioritisation of work was being managed.

27.8 The Head of Communities responded that the reduction in staff included four posts linked to BWC scheme, so the impact on capacity was less that it appeared. More of the team's work is intelligence led and there are other places, such as Citizens Advice, where consumers can get help and advice. The team takes a risk based approach to their work. They look at the level of consumer detriment that is apparent and target work accordingly.

27.9 The team will work with individuals and will offer one to one advice if the consumer is vulnerable. The team checks the national Trading Standards database for leads and holds fortnightly tasking meetings to agree priorities and investigation work.

#### Enforcement

27.10 The team would like to have more staff for enforcement work and do prosecute larger and more serious cases. Enforcement action is taken where appropriate and the team is using civil injunctions more frequently. The team has an accredited Financial Investigator, under the Proceeds of Crime Act, which allows them to pursue bigger offenders. There are a range of tools that they can use for enforcement:

- Written warnings
- Fixed penalty notices (FPN's)
- Civil enforcement – injunctions to stop activities
- Criminal enforcement (although a large number of defendants elect to have cases heard in the Crown Court due to the reductions in legal aid)

#### Business Advice

27.11 The Trading Standards Team Manager explained that the training courses that had been delivered this year had been very successful and the team has been showing businesses where to find sources of guidance. The team are proposing to run more training courses which are self-financing. The intention is to advertise them more widely and tie the publicity in with national events. The training aspect of the team's work is not a legal duty, but is becoming an essential way of getting compliance through education.

#### Project Work

27.12 The Committee noted the very successful illegal tobacco trading work, which was funded by some one-off funding from Public Health. The team's work to protect the community from rogue traders has also been featured on the BBC2 Illegal Grafters programme. Although it is not always possible to sustain this type of work, the project benefits have been in the intelligence gained and how much more the team knows about the way in which illegal activity is conducted.

27.13 The Committee RESOLVED to:  
(1) note the report; and  
(2) thank the Trading Standards staff for all their work.

## 28 REFORMULATED SUPPORTED BUS NETWORK - MITIGATION MEASURES

28.1 The Committee considered a report by the Director of Communities, Economy and Transport regarding the mitigation measures put in place following the launch of the Reformulated Supported Bus Network (RSBN).

28.2 The Team Manager, Public Transport Services introduced the report. A lot of work has been undertaken to mitigate the impact of the changes brought about by the introduction of the RSBN and the address the concerns expressed at the time of the Cabinet report in December 2014. Fewer services and bus users have been affected than expected through the commercialisation of routes and other changes that have been made to services (e.g. through timetable changes and better connections to other services). The work with partners, such as Parish Councils, and providers has been a very positive development and has increased the level of understanding of the issues involved in bus service development.

28.3 The Committee thanked the officers for a thorough report, and discussed the following issues.

#### Dial-a-Ride

28.4 The Committee expressed some concern about the uptake and viability of these services. The Committee asked who was eligible to use these services and if it was possible to expand the publicity for them.

28.5 The Team Manager, Public Transport Services explained that these services are available to anybody who cannot use public transport (i.e. anyone who finds it difficult to use public transport). To use the service, you need to register with the Community Transport Operator first. There is a charge for using Dial-a-Ride services which is typically £2.50 for a single journey. They are not intended to compete with other services and are usually operated in conjunction with a number of organisations (e.g. for the Lewes and Newhaven area the Public Transport team works with Town Council and Community Transport provider).

28.6 The cost of Dial-a-Ride services is around £18 per passenger, and the costs a met from the main Passenger Transport budget. They are relatively expensive due to poorer utilisation rates as they are a door to door services and do not tend to carry as many passengers. In Eastbourne the Dial-a-Ride service typically carries 8 passengers a day. The Public Transport team are working to improve this with zoning and will review after six months. In many areas the accessibility of buses has been improved, which may have had an impact on the uptake of Dial-a-Ride services. In the case of Eastbourne there is also a very well developed network of commercial bus services.

#### Sustainability of smaller operators

28.7 The Committee expressed some concern about the financial viability of some of the smaller operators. It had heard, for example, that Compass was losing access to its depot in Lewes, which may lead to them ceasing to provide some services.

28.8 The Team Manager, Public Transport Services replied that it was important in the wider provision of bus services to have a mixture of smaller and larger operators. The department is in discussion with Compass to identify a suitable alternative operating base in Lewes.

#### Bus Operators ability to provide and change services

28.9 Any operator can provide a new service, or change an existing service, by giving 56 days notices of their intention to do so. The Public Transport team work continually with operators to improve services. This work includes discussing any proposals to change or provide new services, but it should be borne in mind that there is a finite time that a bus and it's driver can operate. Route congestion can have an impact on service provision as operators have duty to operate service punctually. Where punctuality can be improved through bus improvement partnerships, it is sometimes possible re-invest the savings (e.g. Stage Coach were able to offer to operate a new service along the Bexhill to Hastings link road due to the improvement the link road made to the A259 congestion).

#### School services

28.10 Councillor Whetstone asked it of was possible to band the charges for home to school transport and link them to distance travelled rather than charge a flat rate. The Team Manager, Public Transport Services responded that these are 'closed door' services for schools and were essentially private buses for schools. As such the charging policy is set be the Children's Services department.

28.11 'Closed door' services are provided to meet a statutory need as part the duty to provide free home to school transport to the nearest suitable school for eligible children. The department will sell spare seats on these services and will try to get public bus services to meet the need where possible. In cases where the nearest school is full, the Children's Services departments may pay for travel to a suitable school that that is further away.

#### Success of Mitigation Measures

28.12 The Committee congratulated officers on the work they had done to mitigate the impact of the introduction of the RSBN. The outcome has been far better than the Committee thought it would be. The Committee was satisfied that the mitigation measures put in place have been effective.

28.13 The Committee RESOLVED to:

- (1) Note the implementation of the reformulated supported bus network in conjunction with the priorities set out in the Public Transport Strategy Commissioning Strategy; and
- (2) Note the progress made in mitigating the effects of the reformulated supported bus network on local communities.

## 29 SCRUTINY REVIEW OF HIGHWAYS DRAINAGE - REPORT OF THE REVIEW BOARD

29.1 The Committee considered a report by the Chair of the Review Board concerning the Scrutiny Review of Highways Drainage.

29.2 The Assistant Director, Operations commented that the report makes the case for extra investment in the highway drainage infrastructure, but this will have to considered with other requests for funding as part of the Reconciling Policy, Performance and Resources (RPPR) process.

29.3 The Committee discussed the report and made the following comments:

- There appears to be a lot of run-off from farmer's fields and the Committee asked if the department had enough resources for enforcement. The Assistant Director, Operations responded that the department did not have a great deal of resources for enforcement, but would undertake a piece of work to educate land owners through work with Parish Councils and the National Framers Union etc. The department will also undertake some enforcement action in high profile cases.
- Councillor Whetstone suggested that maps should be made available to Parish Councils that indicate clearly which drainage ditches and other drainage features are ESCC's responsibility. It was noted that the report recommendations addresses the point about providing information on adjacent landowners and ESCC's responsibilities.

29.4 The Committee RESOLVED to:

- (1) agree the report of the Review Board; and
- (2) support its submission to Cabinet for comment and County Council for approval.

### 30 RECONCILING POLICY, PERFORMANCE AND RESOURCES (RPPR) FOR 2016/17 AND BEYOND

30.1 The Committee considered a report by the Chief Executive which provided a review of the Committee's input into the RPPR process for 2015/16 and sought views on how the process could be improved in future years.

30.2 The Committee discussed the RPPR process and made the following comments:

- The lack of clarity on the budget settlement in the run up to budget setting made the process very difficult.
- It would have been helpful to have more information on the corporate budgets that have an impact on the CET department and in particular the Corporate Resources and Business Services budgets.
- The Committee considered it was important to make the case for department's budgets, as the Scrutiny Committee had the most detailed knowledge and understanding of the impact of proposed budget savings.
- Many of the savings proposals were offered without any real alternatives or options for how they might be achieved. It would be desirable to have some alternatives for the for the next RPPR process that is due to start in the autumn.

30.3 The Assistant Director, Operations commented that it was rational for the Committee to focus its work on the expenditure of the department. It was becoming increasingly difficult for Officers to provide savings alternatives as many areas for savings had already been explored and savings proposals taken. Some options have been tested before but it may be possible to re-visit them in the autumn RPPR process.

30.4 The Lead Member for Resources acknowledged that it is sometimes difficult to look at corporate issues, and the lateness of the settlement announcement had caused particular difficulties.

30.5 The Committee RESOLVED to request that:

- (1) further information be provided on corporate budgets for the next RPPR process;  
and
- (2) future budget savings proposals are provided with options, or alternatives, for the Committee to consider.

### 31 SCRUTINY COMMITTEE FUTURE WORK PROGRAMME

31.1 The Committee considered the Committee's future work programme.

31.2 The Committee discussed the Scrutiny Committee's future work programme and agreed to add the Scrutiny Review of Superfast Broadband with a report back to the Committee at the 9 November Scrutiny Committee meeting (see 26.10 above).

31.3 The Committee agreed that it would like to have a report on the Local Transport Plan (LTP) second implementation plan. The Senior Democratic Services Advisor is to confirm with the Assistant Director for Economy that a report can be brought to the 14 September Scrutiny Committee meeting.

31.4 The Committee noted that a presentation on the new highways contract by Costain CH2M would be made to all Councillors after the County Council meeting on the 10 May 2016.

31.5 The Committee RESOLVED to note the programme and add the items discussed in 31.2 and 31.3 above.

32 FORWARD PLAN

32.1 The Committee considered the Council's Forward Plan of Key Decisions.

32.2 The Committee RESOLVED to note the Forward Plan.

The meeting ended at 1.40 pm.

Councillor Richard Stogdon  
Chair

**Report to:** Economy, Transport and Environment Scrutiny Committee

**Date of meeting:** 15 June 2016

**By:** Director of Communities, Economy and Transport

**Title:** Waste PFI Contract Update

**Purpose:** To update Scrutiny Committee on the Waste PFI contract

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**RECOMMENDATIONS:** Scrutiny Committee is recommended to:

- (1) Note the update on the Waste PFI Contract; and**
- (2) Provide feedback on progress and current issues.**

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## **1. Background**

1.1 East Sussex County Council is the waste disposal authority and must arrange for the disposal of waste and recycling collected in the area by the waste collection authorities, as well as providing household waste recycling sites for local residents.

1.2 Following a four year procurement process, in April 2003 a 25-year Integrated Waste Management Services Contract worth £962m was awarded to Onyx South Downs Ltd – now known as Veolia South Downs Ltd – by East Sussex County Council (ESCC) and Brighton & Hove City Council (BHCC).

1.3 The contract has since delivered a number of important pieces of infrastructure which enable ESCC and BHCC to effectively manage all of the waste and recycling produced by over three quarters of a million residents living in the area.

1.4 An update report on the Waste PFI contract is attached as Appendix 1. Included in the report is information on:

- Collection of waste and recycling in East Sussex and Brighton & Hove
- Contract performance
- Savings and Efficiencies
- Other current issues

## **2. Conclusion and Recommendation**

2.1 The contract is now in the operational phase and efforts are now focused on continuing to work with Veolia, partner authorities and Defra to improve performance and to achieve savings and efficiencies.

2.2 Scrutiny Committee is recommended to note and feedback on the update on progress and current issues.

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LOCAL MEMBERS

All

BACKGROUND DOCUMENTS

None



## 1. Background Information

### 1.1 Overview

#### 1.1.1 Unitary, collection and disposal authority functions

1.1.1.1 The County Council, Brighton & Hove City Council (BHCC) and the district and borough councils all have separate responsibilities regarding the collection and disposal of waste, which are defined largely by the European Waste Framework Directive, the Environmental Protection Act 1990, the Controlled Waste (England and Wales) Regulations 2012 and the Waste (England and Wales) (Amendment) Regulations 2012.

1.1.1.2 District and borough councils have duties as waste collection authorities to collect waste from the kerbside and fly-tips from relevant land, as well as carry out beach and street cleansing. They also have duties to collect separate materials for recycling.

1.1.1.3 East Sussex County Council is the waste disposal authority and must arrange for the disposal of waste and recycling collected in the area by the waste collection authorities, as well as providing household waste recycling sites for local residents.

1.1.1.4 Brighton & Hove City Council is a unitary authority and has responsibility for both collection and disposal functions.

#### 1.1.2 Waste Disposal Contract

1.1.2.1 Following a four year procurement process, in April 2003 a 25-year Integrated Waste Management Services Contract worth £962m was awarded to Onyx South Downs Ltd – now known as Veolia South Downs Ltd – by ESCC and BHCC.

1.1.2.2 The contract has since delivered a number of important pieces of infrastructure which enable ESCC and BHCC to effectively manage all of the waste and recycling produced by over three quarters of a million residents living in the area.

1.1.2.3 The major achievements to date include the state of the art Energy Recovery Facility (ERF) at Newhaven, an In-Vessel Composting Facility (IVCF) at Whitesmith, a Materials Recovery Facility (MRF) at Hollingdean, three new Waste Transfer Stations (WTSs) and four new Household Waste Recycling Centres (HWRSSs). Plans are currently in progress to redevelop two more HWRSSs.

1.1.2.4 The authorities tendered the contract after being awarded £114m in government Private Finance Initiative (PFI) credits.

### 1.2 Drivers for change

1.2.1 Until the early 2000s, waste services provided by many local authorities relied heavily upon landfill as the end destination for most of the materials they collected.

1.2.2 However, during the 1990s and 2000s a number of measures and pieces of legislation were introduced to reduce waste being sent to landfill and increase recycling and composting.

1.2.3 The European Landfill Directive (1999) set a number of targets to reduce biodegradable waste to landfill culminating in 35% of 1995 levels by 2020. This would act as a driver to reduce landfill and increase recycling.

1.2.4 The UK Waste Strategy (2000) set a target to recycle or compost 33% of household waste and recover 67% by 2015. This would push authorities to increase recycling rates and find recovery options for their waste.

1.2.5 To provide some context, in 2003 East Sussex was recycling just 22%, with 76% of all waste being sent to landfill.

1.2.6 The government introduced landfill tax in 1996, which was initially £7 per tonne and has risen steadily to £84.40 per tonne in 2016 (excluding haulage and landfill site gate fees).

1.2.7 In addition, the Landfill Allowance Trading Scheme was introduced in 2004 via the Waste Emissions Trading Act (2003) and allocated ever decreasing landfill tonnage allowances to waste disposal authorities to force change and increase recovery and recycling of waste in order to ensure the UK's compliance with the European Landfill Directive (1999).

1.2.8 In East Sussex there was only one remaining landfill site at Pebsham, which closed in November 2013. There was strong public opposition to additional landfill or land raise sites in East Sussex and this meant that another solution needed to be developed in order to manage residual waste created by residents across the county.

1.2.9 All of these factors have helped to inform the Council's long term waste management strategy and to shape the Waste PFI contract that ESCC, BHCC and Veolia are partners in.

### 1.3 ESCC and BHCC Waste PFI project

1.3.1 In order to meet these targets, reduce waste to landfill and increase the amount of waste recycled and sent for recovery, a number of recovery and recycling facilities needed to develop. However the investment that was required to build and operate these facilities was beyond the capability of the authority.

1.3.2 The option pursued was a PFI contract which enabled the private sector to invest in and deliver these facilities and also provided the ability to access government funding to help subsidise the contract over its lifetime. East Sussex was initially working on a waste disposal solution for East Sussex only and had initial discussions with Defra about bidding for PFI credits. At the time a number of authorities were in the process of bidding and the bids were going to considerably exceed the amount that Defra had available. ESCC and BHCC decided to join up to improve the chances of being awarded credits and on the basis that together, better value for money could be achieved.

1.3.3 PFI contracts involve the private sector funding and operating public sector services, which the public sector ensure are being operated to an agreed specification and pay for over a long period of time. Contracts can typically last for 25-30 years but sometimes are much shorter or longer. The contracts mostly involve the development of infrastructure that is required to deliver a public sector service, but would be beyond the financial capabilities of the public sector to develop and fund itself.

1.3.4 PFI credits, now known as Waste Infrastructure Development Grants, provided annually by Defra to ESCC and BHCC are worth £114m over the initial 25 year contract period.

1.3.5 After the contract was awarded in 2003, there were a number of delays relating to the purchase of land and planning permission for the Newhaven Energy Recovery Facility (ERF) which is the largest piece of infrastructure in the project. This resulted in increased project costs for Veolia and as a result, further negotiations between Veolia and the Councils during 2007. During these negotiations an agreement was reached to extend the contract by five years and will now end in March 2033. This holding agreement informs a wider Deed of Variation currently being negotiated and drafted. This increased the original contract value from £962m to the existing value of £1100m.

1.3.6 The contract provides a range of facilities and services in order to effectively manage the Councils' waste and recycling and includes -

- a. Waste prevention, reduction and reuse
- b. Recycling (including green waste composting)
- c. Recovery of energy from waste
- d. Development of new waste management facilities
- e. Management of the 14 Household Waste Recycling Sites in the contract area (12 in East Sussex, two in Brighton & Hove)

1.3.7 A number of new facilities have been built since the contract was awarded and full details of these and all other existing facilities are available to view in **Annex 1**.

- a. New Household Waste Recycling Sites
  - i. Crowborough – replacement for a mobile site in 2004
  - ii. Maresfield, Uckfield – replacement for a mobile site in 2009
  - iii. Pebsham, Hastings – relocation of existing site in 2012
  - iv. Newhaven – relocation of existing site in 2011 and paid for directly by ESCC (not included as part of the contract)
- b. New Waste Transfer Stations
  - i. Maresfield, Uckfield – opened 2009
  - ii. Pebsham, Hastings – opened 2007
  - iii. Hollingdean, Brighton – opened 2008
- c. A Materials Recovery Facility (MRF), Hollingdean – opened 2008. Up to 80,000 tonnes of mixed recycling per year can be sorted and prepared for reprocessing.
- d. Woodlands In Vessel Composting Facility (IVCF), Whitesmith – opened 2009. Up to 60,000 tonnes per year of green waste and food waste from kerbside collections and recycling sites can be turned into a quality soil conditioner.
- e. The Energy Recovery Facility (ERF), Newhaven – opened 2011. This facility burns up to 242,000 tonnes of waste per year which would otherwise be delivered to landfill sites. The electricity produced is sold to the National Grid and supplies about 25,000 homes.

1.3.8 The total annual cost of the contract to the Councils is currently £35.66m (2014/15 figures) and further information on how this cost falls to each authority is provided in **Annex 2**.

## **2. Collection of waste and recycling in East Sussex and Brighton and Hove**

### **2.1 BHCC**

2.1.1 Brighton & Hove operates a weekly refuse collection service and fortnightly dry mixed recycling collection service which delivers material to the Hollingdean Materials Recovery Facility (MRF). Separate collection arrangements exist for the 20,000 households that are either flats or apartments. A garden waste collection trial is due to commence on 16 May 2016 and will initially be available to 23,000 households.

### **2.2 Lewes District Council**

2.2.1 Lewes District Council operates as an 'in-house' Direct Labour Organisation. They collect weekly residual and food waste, with an alternate weekly collection of dry recycling. Lewes is the only authority in East Sussex to provide food waste collections. They are also trialling the chargeable collection of green waste in Seaford.

2.2.2 The residual and food waste is delivered to Newhaven Energy Recovery Facility. The residual waste is incinerated for energy recovery and the food waste is transferred by Veolia to Woodlands IVCF to be processed into a quality soil conditioner.

2.2.3 Lewes retains and makes its own arrangements for the sale of the dry recycling and the composting of the green waste. ESCC pays Lewes recycling credits for the dry recycling that it collects.

### **2.3 Joint Waste Collection Partnership**

2.3.1 The remaining four District and Borough Councils (Eastbourne Borough Council, Hastings Borough Council, Rother District Council and Wealden District Council) formed the East Sussex Joint Waste Partnership in April 2013.

2.3.2 The partnership awarded a contract to Kier to deliver waste and recycling collections for over 200,000 homes in East Sussex and carry out street cleansing and beach cleaning. Eastbourne and Wealden joined the contract immediately on 1 April 2013, with Hastings joining on 1 July 2013 and Rother on 1 April 2014, in line with the expiry dates of their former contracts.

2.3.3 Eastbourne collects residual waste on a weekly basis, with Hastings, Rother and Wealden collecting alternate weekly. Depending on the area this is either delivered to a local waste transfer station for onward transfer to Newhaven ERF, or delivered directly there.

2.3.4 All four areas offer a green waste collection on a fortnightly basis, with Eastbourne and Wealden being free of charge and Hastings and Rother charging a subscription fee. Depending on the area this is either delivered to a local waste transfer station for onward transfer to Woodlands IVCF, or delivered directly there.

2.3.5 Dry recycling is collected on a fortnightly basis across the partnership area, with paper, card, plastics and cans co-mingled together and glass separated.

2.3.6 Kier retains and makes its own arrangements for the processing of mixed dry recycling (cans, paper, card, plastics with separate receptacle for glass).

2.3.7 Collections frequencies for the partnership are summarised in the table below. The partnership does not provide food waste collections as part of their contract services.

Collection Authority	Residual Waste	Recycling Collection	Garden Waste Collection	Annual Garden Waste Cost
Eastbourne Borough Council	Weekly	Fortnightly	Fortnightly	Free
Hastings Borough Council	Fortnightly	Fortnightly	Fortnightly	£50
Rother District Council	Fortnightly	Fortnightly	Fortnightly	£35
Wealden District Council	Fortnightly	Fortnightly	Fortnightly	Free

2.3.8 ESCC pays all five waste collection authorities recycling credits, summarised in **Annex 3**. Recycling credits are paid by ESCC where the waste collection authorities have made their own arrangements.

### 3. Contract performance

#### 3.1 Infrastructure

3.1.1 The Waste PFI contract has delivered a number of pieces of infrastructure to help ESCC and BHCC deliver better waste services, in partnership with Veolia. Veolia have funded and operate all of the new facilities which the Councils pay for until 2033, when Veolia will pass ownership to the Councils.

3.1.2 In addition to the network of existing, redeveloped and new Household Waste Recycling Sites (HWRSS) and Waste Transfer Stations (WTSs), a number of processing facilities were built to enable ESCC and BHCC to manage waste and recycling self-sufficiently.

3.1.3 Veolia are able to sort recycling at the Hollingdean Materials Recycling Facility (MRF) in order for it to be sold to end markets.

3.1.4 Garden and food waste can be composted and then distributed to farmers, businesses and residents at Woodlands In-Vessel Composting Facility (IVCF).

3.1.5 The largest and most important facility delivered by the contract is the Energy Recovery Facility (ERF) at North Quay Road, Newhaven. This facility greatly reduces ESCC and BHCC reliance on 3rd party landfill sites and other ERFs. It accepts 94% of ESCC residual waste and turns it into electricity, which is then sold to the national grid.

#### 3.2 Local, national and contractual targets

3.2.1 The table below shows the targets we set for ourselves in our ESCC Joint Waste Strategy and how our current performance compares with those targets.

Number	Target	ESCC Joint Waste Strategy targets for 2020	ESCC Performance 2014/15	Performance Summary

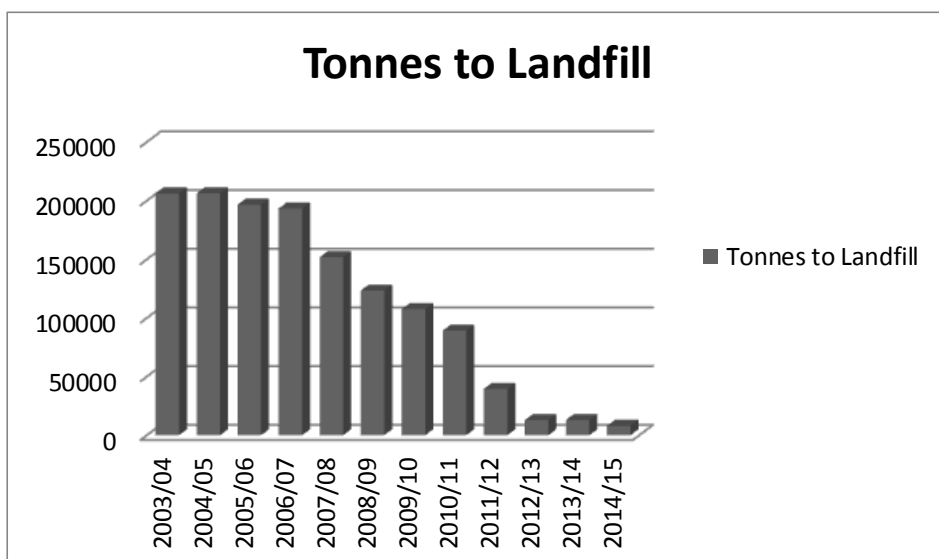
1	Waste per household	995kg	998kg	On target
2	Percentage recycled or composted	50%	42%	Requires considerable service development
3	Percentage reused	15%	13.3%	On target
4	Percentage residual waste to Newhaven ERF	95%	94%	On target
5	Total waste diverted from landfill	95%	97.3%	Exceeding target

3.2.2 All are being met or close to being met, except for total waste recycled or composted, which will require considerable effort in order to increase by 10% in the next four years. The East Sussex recycling rate currently stands at 42%.

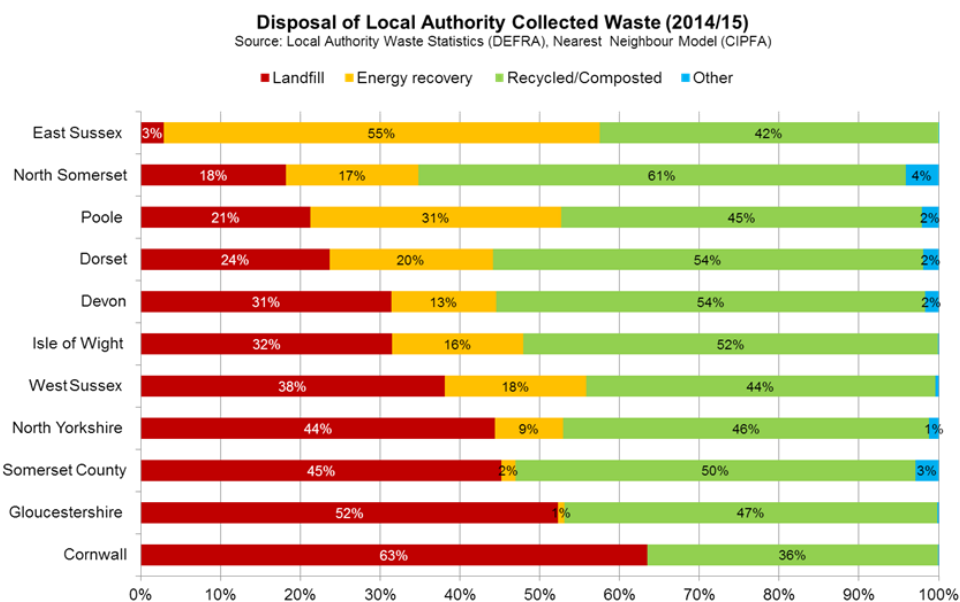
3.2.3 The European Waste Framework Directive requires member states to recycle or reuse 50% of household waste by 2020, which informs our Joint Waste Strategy target.

3.2.4 The Waste (England and Wales) (Amendment) Regulations 2012 also imposes a duty on Waste Collection Authorities (WCAs) to provide a separate collection of recycling which must include paper, metal, plastic and glass. BHCC and all WCAs in East Sussex provide these services to residents.

3.2.5 A major achievement in the reduction of waste to landfill has been delivered by the contract. In 2003/04 over 200,000 tonnes of waste was being sent to landfill each year and in 2014/15 less than 10,000 tonnes of waste was sent to landfill.



3.2.6 The chart below shows how East Sussex compares with its local authority Nearest Neighbours. East Sussex is the highest performer in reducing waste to landfill with only 3% of waste sent to landfill in 2014/15.



3.2.7 This also means that if ESCC had not delivered the ERF facility, an additional £6.2m would be spent on landfilling waste each year.

3.2.8 In addition the waste PFI contract contains a number of targets and the key indicators are summarised in the table below.

Target	Contract Target %	Actual %
Contract Recycling Rate	33%	39.6%
Contract Recovery Rate	67%	70%
Contract Landfill Rate	5%	2.7%

3.2.9 Veolia are currently achieving all contractual targets, manage the contract efficiently and receive positive feedback from residents with relatively few complaints, given how many people use the service. There are 17 years left to continue managing the sites and service and the Councils are keen to build on the achievements to date and agree more challenging targets in the future in order to improve performance.

3.2.10 The Councils and Veolia have recently begun trialling new indicators to monitor a number of performance areas including HWRS recycling and landfill rates, in order to further improve the service and performance.

3.2.11 The HWRS service accounts for about a fifth of the waste that ESCC residents produce and contributes to the overall recycling target in the contract. This element of the service is under the direct control of the Councils and Veolia.

3.2.12 An area where improvements could still be made is at the sites, where 20% of waste received is currently landfilled. Benchmarking has shown that some neighbouring authorities in the South East are landfilling less than 5% of material from their HWRSSs. Work is ongoing with Veolia to reduce waste to landfill.

3.2.13 The Councils are committed to increasing recycling. It is recognised that the current contract recycling, recovery and landfill targets are being achieved and there is a strong desire to do better over the remaining 17 years of the contract.

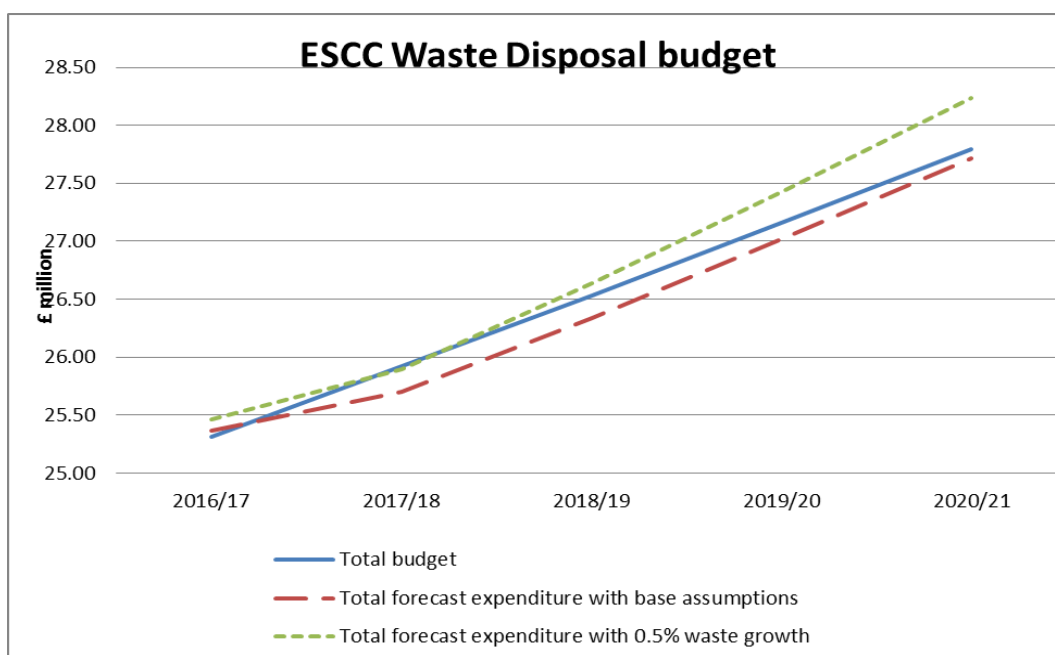
### 3.3 Affordability of the IW MSC over the Medium Term Financial Plan period 2016/17 to 2020/21

3.3.1 The current forecast total expenditure in relation to waste disposal includes the following assumptions around annual movement in key variables:

- i. 0.52% increase in the number of households based on the current District and Borough plans of around 1,400 households per year
- ii. 0% increase in waste volumes produced by each household
- iii. 2.5% RPIX on which contract price increases are based
- iv. Increase in electricity prices at 1% above RPIX
- v. Annual 0.5% increase in recycling volumes

3.3.2 The Corporate Waste Reserve was reviewed during 2015/16 and is now set at a balance of £12.8m which is calculated to meet the risk of high level adverse movements in the key variables over the next MTFP. Based on current forecasts it is not expected that it will be necessary to draw down funds from the reserve over the next five years. However, the variables outlined above are difficult to predict and small movements can have a significant impact.

3.3.3 The chart below shows forecast expenditure against budget which is assumed to increase with RPIX at 2.5%. Also shown is the impact of waste growth per household of just 0.5%. The annual increase in cost would be around £100,000 every year.





3.3.4 Of the 244,000 tonnes of household waste in East Sussex, recyclable materials totalling 44,000 tonnes are currently retained by the ESCC Waste Collection Authorities. Any change in arrangements in the future could impact on disposal costs.

3.3.5 An internal project team made up of existing contract team staff has been set up to look at all possible options to make efficiencies within the contract, and progress continues to be made. However, as highlighted by Defra in their recent contract review (see section 4.3.2 below), it could be possible to make further savings and at a faster pace if additional support and resource were available.

#### 3.4 Affordability over the long term

3.4.1 Other than potential adverse movements in key variables affecting waste disposal costs, the following pressures could require additional resources:

- i. Defra PFI funding ends in 2028 creating a pressure of £3m per annum for the last five years of the contract.
- ii. The contract extension included an agreement not to charge Veolia rent for a number of Council owned or leased sites during the last five years of the contract. The exact scope is still under negotiation.
- iii. There will be procurement costs associated retendering waste disposal service after 2033.

### 4. Savings and Efficiencies

4.0.1 Over the last three years the contract has entered its operational phase, where all facilities have been designed, built and successfully delivered.

4.0.2 Since then, attention has turned to ensuring that the service runs as efficiently as possible in order to deliver savings back to the authorities and reduce the cost of the contract.

4.0.3 Savings and efficiencies have already been delivered, proposals are currently being developed and more recently, additional support from Defra has helped to identify new opportunities.

#### 4.1 Savings and efficiencies achieved

4.1.1 The following table shows a summary of savings achieved to date as a result of benefits negotiated through the holding agreement, which will be incorporated into the deed of variation.

	<b>Total achieved to date (2015/16)</b>
Electricity income share	£2,559,000
Income share on Third Party Waste processed at Newhaven ERF	£933,000
Income share on Third Party Waste delivered to Waste Transfer Stations	£176,000
Non-payment for Waste Electrical and Electronic Equipment (WEEE)	£520,000

4.1.2 More recently further savings have been achieved with Veolia, as summarised in the table below.

Opportunity	Start date	2014/15 saving	2015/16 saving
Landfill diversion to other energy recovery facilities during Newhaven ERF annual shutdown	Summer 2014	£22,000	£23,000
Reduction in opening hours at three HWRSSs in East Sussex (7 days to 3 days a week opening)	October 2014	£25,000	£100,000

#### 4.2 Household Waste Recycling Sites (HWRSS) reduced opening hours update

4.2.0.1 Reduced opening hours at Forest Row, Seaford and Wadhurst HWRSSs was implemented on 1 October 2014 in an effort to reduce costs associated with the HWRSS service and deliver £100,000 of savings per year to ESCC.

##### 4.2.1 Waste tonnage

4.2.1.1 All three sites have experienced substantial drops in tonnage following the change, ranging from -15.5% to -34.9%. The overall trend across East Sussex is an increase in tonnage (+5%) over this period.

4.2.1.2 It is possible to see that some of the waste from the sites with reduced opening days has been displaced to neighbouring sites, for example from Seaford to Newhaven, and from Forest Row and Wadhurst to Crowborough.

Tonnage (rolling 12 month period)	Oct 13 to Sep 14	Oct 14 to Sep 15	Change in tonnage	Percentage change
Crowborough	3,439	3,920	481	14.0%
Eastbourne	7,864	8,281	417	5.3%
Forest Row (part closure)	1,713	1,194	-519	-30.3%
Hailsham	3,930	4,378	449	11.4%
Hastings	11,251	12,203	953	8.5%
Heathfield	3,448	3,801	353	10.2%
Lewes	3,265	3,354	88	2.7%
Maresfield	4,501	4,956	455	10.1%
Mountfield	4,039	4,515	476	11.8%
Newhaven	6,919	8,683	1,764	25.5%
Seaford (part closure)	4,962	3,229	-1,733	-34.9%
Wadhurst (part closure)	2,059	1,740	-319	-15.5%
<b>East Sussex total</b>	<b>57,389</b>	<b>60,254</b>	<b>2,865</b>	<b>5%</b>

##### 4.2.2 Visitors

4.2.2.1 No data is currently held on visitor number as traffic counters are not installed on HWRSSs. There are plans in place to install counters at all HWRSSs during 2016/17.

4.2.2.2 Feedback from site users, Veolia and officers supports the view that Forest Row, Seaford and Wadhurst HWRSSs were exceptionally busy over the Easter/spring period in 2015. This is traditionally the busiest time of the year at all HWRSSs but the recent change in opening days contributed to this. At Easter/spring 2016, the sites were busy, but not to the same extent as the previous year. This was attributed to residents visiting other sites and choosing to visit outside of peak hours such as Sunday afternoons.

#### 4.2.3 Recycling rates

4.2.3.1 The table below shows recycling rates at the sites before the reduction in hours and afterwards to gauge the effect on performance. A slight drop in recycling was seen across the network of sites, but the drop at the reduced hours sites is slightly more than the average. This can be explained by the sites experiencing higher increased visitor numbers during reduced opening hours, meaning the staff onsite have slightly less time to try to engage with and encourage all residents to recycle as much as possible.

	HWRSS Recycling rates				
	Forest Row	Seaford	Wadhurst	All other HWRSSs	East Sussex HWRSSs
Oct 2013 - Sept 2014	51.6%	57.4%	52.0%	50.9%	50.6%
Oct 2014 - Sept 2015	50.1%	56.3%	50.5%	49.1%	49.1%

#### 4.2.4 Performance deductions

4.2.4.1 One performance deduction notice has been issued to the three sites since the change was implemented. This relates to the condition of the metal container.

Ref.	Site	Date of incident	Amount	Description
76_2014-15	Seaford HWRSS	12/12/2014	£597.18	Each failure to observe any Legislation relating to any health and safety requirement. Specifically, a fairly big, nasty sharp edge on metal container, which was in use and not covered at the time of an inspection.

#### 4.2.5 Complaints

4.2.5.1 Since October 2014, 16 complaints have been received regarding the reduced opening hours at the three HWRSSs. The majority of these complaints relate to queuing at Seaford HWRSS which at times in spring 2015, extended around Cradle Hill Industrial Estate. This can be more of an issue when the site is closed for 15-20 minutes for servicing the containers, as residents are not allowed on site when this is taking place. Complaints have subsided in 2016 and not a single complaint has been received about this issue. This is attributed to many local residents opting to use Newhaven HWRSS at weekends. Council Officers also met with local businesses on the industrial estate to address their concerns.

4.2.5.2 In response to these complaints, in April 2015, Veolia implemented a number of changes to the layout at Seaford HWRSS to install new textile banks, relocate the chemical store and set

up a paint and chemical deposit area, relocate the oil banks to make space for more containers, add two additional containers to increase green and general waste capacity, and add one additional parking bay to allow one extra car on site at any given time. These changes have greatly improved the running of the site.

4.2.5.3 An issue with queuing into Wadhurst HWRS was also reported by site staff in spring 2015. Staff were concerned that traffic queuing was backing on the main road. Although this did not result in many complaints, the issue was referred to ESCC Traffic & Safety who installed two signs in the surrounding roads to warn drivers of queuing traffic ahead.

4.2.5.4 The following table shows all complaints relating to opening hours since October 2014:

<b>Date</b>	<b>Site</b>	<b>Details</b>
22/06/2015	Seaford HWRS	Seaford HWRS Servicing
03/07/2015	Seaford HWRS	Seaford HWRS queues
01/06/2015	Seaford HWRS	Complaint about queues at Newhaven HWRS caused by opening times at Seaford HWRS
27/05/2015	Seaford HWRS	Complaint about Seaford HWRS no longer being open 7 days a week
20/05/2015	Seaford HWRS	Complaint about people from Seaford using Newhaven HWRS
20/04/2015	Seaford HWRS	Complaint about queues at Seaford and mixing of different waste streams
15/04/2015	Seaford HWRS	Would like to know where to take cardboard when Seaford HWRS is not open
14/04/2015	Seaford HWRS	Had reported incident of fly-tipping (was referred to Lewes DC), but also attributed this to the decision to close Seaford HWRS.
10/04/2015	Seaford HWRS	Traffic queuing outside Seaford HWRS obstructing access to industrial units
10/04/2015	Seaford HWRS	Traffic queuing outside Seaford HWRS obstructing access to industrial units
23/03/2015	Seaford HWRS	Complaint about HWRS closure while containers emptied
18/03/2015	Seaford HWRS	Complaint about queue into Seaford HWRS.
11/03/2015	Seaford HWRS	Complaint about the queue and length of time taken to go through Seaford HWRS
17/07/2015	Wadhurst HWRS	Wadhurst HWRS opening hours
06/07/2015	Wadhurst HWRS	Complaint about Wadhurst HWRS part week opening hours
13/05/2015	Wadhurst HWRS	Complaint about staff at Wadhurst HWRS

#### 4.2.6 Financial saving

4.2.6.1 These changes were negotiated with Veolia and deliver £100,000 of savings per year across the three sites. Over the remainder of the contract, this will deliver a saving of £1.85m.

#### 4.3 Defra involvement in the contract

##### 4.3.1 Background

4.3.1.1 The Department for Environment, Food and Rural Affairs (Defra) has been integral to the PFI contract since its inception.

4.3.1.2 Defra contributions will total £114m over the first 25 years of the contract. Payments are made to ESCC and BHCC annually and help to offset the cost of the contract. Defra payments are due to stop in 2028.

4.3.1.3 The Councils entered into a PFI agreement with Defra at the beginning of the project and more recently entered into a Memorandum of Understanding (MOU) in order to access additional support provided by Defra's Waste Infrastructure Delivery Programme (WIDP).

#### 4.3.2 Contract support during 2016

4.3.2.1 During 2016 Defra have undertaken contract management training with the Councils and have carried out a contract management and efficiency review.

4.3.2.2 The contract review demonstrated that the project is being managed well and highlighted a number of areas where good practice was evident including –

- a. The structure of the team which is similar to the WIDP contract management manual recommended structure
- b. Contract governance
- c. The Councils' understanding of the contract and the potential for savings
- d. Management systems, record keeping and document control

4.3.2.3 The Defra review team also made a number of recommendations, summarised below -

- a. Ensure that the Deed of Variation currently being drafted and negotiated provides value for money for the Councils
- b. The Authorities should build on existing work to identify and pursue opportunities to reshape the contract that delivers savings at the requisite service levels at an affordable cost into the future (Defra advise this requires additional resource)
- c. Further strengthen the current management of the service by producing and using the WIDP contract management manual
- d. Ensure the team is as well-resourced as possible to effect positive change

4.3.2.4 The Councils are currently working with Defra advisors to plan how best to implement the recommendations with their continued support, where appropriate.

## 5. **Other current issues**

### 5.1 Deed of Variation

5.1.1 ESCC and BHCC are currently working with advisors and Veolia on the drafting and finalisation of a Deed of Variation, which expands upon and formalises a number of issues agreed and signed off in the holding agreement including the five year extension agreed with Veolia and a number of other relevant issues agreed since then.

### 5.2 The Joint Waste Collection Partnership

5.2.1 When the joint collection contract commenced, it was anticipated that it would deliver higher recycling rates than is currently being achieved. If another 13,000 tonnes of material was

recycled through the collection contract, as was hoped for initially, ESCC would save £800,000 per year in disposal costs as less waste would be placed in residents' residual bins.

5.2.2 Work has also been completed with the Joint Waste Collection Partnership to support the Waste and Resources Action Programme (WRAP) funded recycling communications campaign to increase kerbside dry recycling. The campaign included social media messages, a Your County article, press releases, posters, leaflets, panels on waste collection vehicles and website updates. So far provisional figures show a slight increase in the household kerbside recycling rate of 0.6%.

5.2.3 A joint bid with the Joint Waste Collection Partnership to the Department for Business, Innovation and Skills resulted in a £40,000 grant from Waste Electrical and Electronic Equipment (WEEE) compliance funds to increase the amount of separately collected domestic WEEE for recycling. The project will involve initiating a kerbside household WEEE collection, and improvements to waste collection vehicles, in order to collect the material. A communications campaign will run alongside this. It is planned to launch the project in September 2016, after an initial trial period, and for the communications campaign to run through to March 2017.

5.2.4 ESCC continues to work closely with the joint collection contract team and the respective districts and boroughs to help to improve recycling rates and reduce disposal costs.

### 5.3 Joint working opportunities with neighbouring authorities

5.3.1 ESCC are currently engaging with neighbouring disposal authorities to discuss opportunities for working together, sharing information, delivering cost savings and developing services together.

5.3.2 ESCC also network with other local authorities which contract with Veolia to share innovation and experiences. Possible joint working is also considered, but as contracts vary widely and are at different stages, opportunities are limited.

### 5.4 Street sweepings

5.4.1 A trial is currently underway at Pebsham and Maresfield Waste Transfer Stations to separate and send mechanical road sweepings for recycling. The Councils are working with Veolia towards how this service might be rolled out to other facilities.

## 6. Conclusion

6.1 East Sussex and Brighton & Hove in partnership with Veolia and Defra have delivered major pieces of infrastructure that enable the authorities to manage waste and recycling locally with minimal reliance on third party or out of county facilities.

6.2 If the Newhaven ERF had not been delivered and the Councils were still landfilling waste, the cost of the contract would be £9.5m more per year (£6.2m to ESCC alone).

6.3 This is a very strong position to be in, where many other authorities are reliant on 3<sup>rd</sup> party facilities and vulnerable to market pressures.

6.4 The contract is now in the operational phase and efforts are now focused on continuing to work with Veolia, partner authorities and Defra to improve performance and to achieve savings and efficiencies.

## **7. Next Steps**

- a. Finalise and sign off Deed of Variation.
- b. Continue to work with Defra to ensure the contract is managed to the highest standard and achieves additional savings and efficiencies.
- c. Work with Veolia towards further reducing waste to landfill.
- d. Work with Veolia to increase recycling rates at the HWRSSs.
- e. Work with partner authorities to increase recycling rates and reduce waste disposal costs.

## Annex 1 – List of IWMSC facilities

Facility Type	Waste Facility	Address	Landowner
WTS	Hollingdean WTS	Hollingdean Lane Brighton BN1 7BB	Brighton & Hove City Council
WTS	Maresfield WTS	Batts Bridge Road Maresfield TN22 2HN	East Sussex County Council
WTS	Pebsham WTS	Bexhill Road St Leonards-on-Sea TN38 8AY	Hastings Borough Council
MRF	Hollingdean MRF	Hollingdean Lane Brighton BN1 7BB	Brighton & Hove City Council
IVCF	Woodlands IVCF	Whitesmith (A22) Chiddingly Lewes BN8 6JB	East Sussex County Council and Brighton & Hove City Council
ERF	Newhaven ERF	North Quay Road Newhaven BN9 0AB	Threadneedle UK Property Trust
HWRS	Brighton HWRS	Wilson Avenue Brighton BN2 5PA	Brighton & Hove City Council
HWRS	Crowborough HWRS	Farningham Road Crowborough TN6 2JR	East Sussex County Council
HWRS	Eastbourne HWRS	St Philip's Avenue, Eastbourne	East Sussex County Council
HWRS	Forest Row HWRS	Station Road Forest Row RH18 5DW	East Sussex County Council
HWRS	Hailsham HWRS	Station Road Hailsham BN27 2BY	Wealden District Council
HWRS	Hastings HWRS	Bexhill Road Hastings TN38 8AY	Hastings Borough Council
HWRS	Heathfield HWRS	Burwash Road Heathfield TN21 8RA	East Sussex County Council
HWRS	Hove HWRS	Leighton Road Hove BN3 7AE	Brighton & Hove City Council
HWRS	Lewes HWRS	Ham Lane Lewes BN7 3PS	Lewes District Council
HWRS	Maresfield HWRS	Batts Bridge Road Maresfield TN22 2HN	East Sussex County Council
HWRS	Mountfield HWRS	London Road Mountfield TN32 5LX	East Sussex County Council
HWRS	Newhaven HWRS	New Road Newhaven BN9 0EH	East Sussex County Council
HWRS	Seaford HWRS	Cradle Hill Industrial Estate Seaford	Lewes District Council
HWRS	Wadhurst HWRS	Faircrouch Lane Wadhurst TN5 6PT	East Sussex County Council



## Annex 2 – Annual cost of contract

2014/15	ESCC £m	BHCC £m	Total £m
Disposal and HWRS Management	25.09	11.86	36.95
Deductions	-0.23	-0.12	-0.35
Third party profit share	-0.17	-0.09	-0.25
Electricity income share	-0.15	-0.08	-0.23
Recycling income share	-0.02	-0.44	-0.46
<b>Net Unitary Payment</b>	<b>24.52</b>	<b>11.14</b>	<b>35.66</b>
PFI grant	-3.00	-1.50	-4.49
<b>Net Contract cost</b>	<b>21.52</b>	<b>9.64</b>	<b>31.16</b>

ESCC and BHCC are allocated a proportion of the unitary payment elements mainly based on the number of tonnes of the relevant type of waste each delivers into the Integrated Waste Management Services Contract.

Contract cost/deduction in relation to	Relevant basis for sharing (where relevant by no of tonnes delivered by each Council into the IWMS)
Base disposal payment for household waste	Household waste tonnes
Base disposal payment for non-household waste	Non-household waste tonnes
Payment for household waste processed at the Newhaven Energy Recovery Facility	Household residual tonnes (i.e. excluding those that can be recycled or reused)
Payment for non-household waste processed at the Newhaven Energy Recovery Facility	Non-household residual tonnes (i.e. excluding those recycled or reused)
Payment for non-household waste reused	Non-household tonnes reused
Payment for waste incinerated (i.e. at a third party facility where there is no energy recovered)	Tonnes incinerated
Payment for waste landfilled	Total contract waste delivered <b>less</b> tonnes recycled, tonnes reused, tonnes incinerated and tonnes processed at the Newhaven Energy Recovery Facility
Payment of Household Waste Recycling Site management fee	Base Case cost of management of sites in Council's geographical area (ESCC x 12 and BHCC x 2)
Deduction for reduced hours at 3 ESCC Household Waste Recycling Sites	ESCC only
Deduction for performance breaches	Total contract waste tonnes
Deduction for third party waste process at Newhaven Energy Recovery Facility	Household waste tonnes
Deduction for electricity income share	Total residual tonnes
Deduction for recycling income share	Total collected dry recycling tonnes

### Annex 3 – Recycling credit payments 2014/15

<b>Waste Collection Authority</b>	<b>Total payment from ESCC 2014/15</b>
Eastbourne Borough Council	£470,237
Hastings Borough Council	£225,644
Lewes District Council	£340,851
Rother District Council	£557,805
Wealden District Council	£1,243,694

**Report to:** Economy, Transport and Environment Scrutiny Committee

**Date of meeting:** 15 June 2016

**By:** Director of Communities, Economy and Transport

**Title:** School Crossing Patrol Alternative Funding

**Purpose:** To update the Committee on the implementation of the recommendations of the Scrutiny Committee Review Board.

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**RECOMMENDATION:** Scrutiny Committee is recommended to note the further progress made by the Road Safety Team on the implementation of the recommendations of the Review Board to find alternative funding for School Crossing Patrols, following the update provided to the Committee in July 2015.

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## 1 Background Information

1.1. Following a decision by Cabinet on 15 October 2013 to consult on ceasing to fund 13 School Crossing Patrol sites that had been identified as not meeting the Council's funding policy criteria; the Economy, Transport and Environment Scrutiny Committee undertook a review of alternative funding options available for School Crossing Patrols.

1.2 The Review Board reported their findings to the County Council on 2 December 2014 (see Appendix 1). The Report of the Review Board was presented to the Economy, Transport and Environment Scrutiny Committee which met on the 10 September 2014 (see Background Documents).

1.3 An update on the recommendations of the Review Board was considered by the Scrutiny Committee on 1 July 2015 and a further update of these recommendations is included as Appendix 2 to this report, including the current position.

1.4 Reference is made in Appendix 2 to a pack for schools to assist them in sponsorship bids, which is attached at Appendix 3.

## 2 Supporting Information

2.1 The Cabinet decision of 15 October 2013 affecting 13 School Crossing Patrol sites resulted in:

- 3 sites being reassessed and retained as they meet the funding criteria
- 6 sites being sponsored by the relevant school
- 4 sites being closed

2.2 The present make-up of the School Crossing Patrol Service (previous figures contained within the July 2015 report are shown in brackets):

- 29 (28) sites being funded from the Road Safety revenue budget – 6 of these approved sites are not currently operational due to a lack of any suitable candidates to fill these posts
- 21 (21) sites funded (either fully or partly) on a sponsorship basis – 5 of these sites are not currently operational due to a lack of any suitable candidates to fill these posts.
- 5 (8) sites run on a volunteer basis

2.3 Since the Cabinet decision in 2013, other than those sites affected, the Road Safety Team has only been approached by one School interested in funding a School Crossing Patrol on a sponsorship basis and one on a voluntary basis. Five other Schools have been provided with the Sponsorship Pack shown in Appendix 3 following requests for a School Crossing Patrol

that was assessed as not meeting the criteria. None of these Schools has expressed an interest in pursuing this further.

2.4 We are presently assessing two of the existing approved sites as the Officer at the site has handed in their notice and initial assessments indicate that the national criteria is not met. Further assessments will be undertaken and if the sites fall short of the necessary criteria, the schools will be informed that funding will be withdrawn. We will support the Schools through this process and provide the necessary information so that they can consider if sponsoring the site is an appropriate course to follow.

2.5 Following requests for a School Crossing Patrol two new sites have been identified as potentially meeting the national criteria. Further assessments will be undertaken and if these sites do fulfil the necessary requirements the site will be accepted as an approved site for funding. The number of School Crossing Patrols in the near future is therefore relatively static with no increased pressure on the available funding.

### **3 Conclusion and reasons for recommendations**

3.1 The provision of School Crossing Patrols remains an emotive subject. The application of national guidance gives a clear and consistent basis for providing a patrol site funded by the County. The ability for a school to sponsor a patrol allows flexibility for those communities that consider a patrol to be a benefit.

3.2 It is recommended that the Scrutiny Committee notes the progress being made and that the information provided by the Road Safety Team will help support schools to consider if sponsorship is an appropriate method for them.

RUPERT CLUBB

Director of Communities, Economy and Transport

Contact Officer: Brian Banks

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#### LOCAL MEMBERS

All

#### BACKGROUND DOCUMENTS

Scrutiny Review of School Crossing Patrol (SCP) alternative funding. July 2014.

<https://new.eastsussex.gov.uk/yourcouncil/about/improving/measuringperformance/scrutiny/reviews/2013/scrutiny-review-of-school-crossing-patrols>

## **REPORT OF THE SCRUTINY COMMITTEE FOR ECONOMY, TRANSPORT AND ENVIRONMENT**

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The Economy, Transport and Environment Scrutiny Committee met on 10 September 2014.

Present: Councillors Richard Stogdon (Chair), Mike Pursglove (Vice-Chair), Claire Dowling, John Hodges, Pat Rodohan, Rosalyn St. Pierre and Barry Taylor.

Also present: Councillor Carl Maynard (Lead Member for Transport & Environment).  
Councillor Rupert Simmons (Lead Member for Economic Development)

### **1. Scrutiny Review of School Crossing Patrol Alternative Funding**

1.1 The Economy, Transport and Environment Scrutiny Committee has completed its Scrutiny Review of School Crossing Patrol Alternative Funding. A copy of the Committee's full report has previously been circulated to all members and is available on request from Andy Cottell (Tel: 01273 481955).

1.2 At the time of the review there were 61 school crossing patrols (SCP) in East Sussex. Of these 15 were funded by Parish Councils and 8 were operated by volunteers. Cabinet agreed on the 15 October 2013 to consult on ceasing to fund 13 (of the 61) school crossing patrols that did not meet the Council's funding policy criteria.

1.3 The Review looked at alternative means of providing school crossing patrols and examined the use of commercial sponsorship; using volunteers and; the use of light controlled crossings (such as Puffin or Pelican crossings). The Review found that:

- Sponsorship is possible, but does not provide secure funding in the long term.
- Schools do not have the capacity or expertise to find sponsors and need help to access this and other funding.
- Other sources of funding are available from Parish Council's and Parent Teacher Associations (PTA's), whilst academies may be able to fund school crossing patrols directly.
- The use of light controlled crossings is not financially viable at a capital cost of £50k - £75k per crossing.
- The involvement of volunteers to operate school crossing patrols is possible but requires management by the school, and some central supervision by the ESCC Road Safety team.
- A mixture of funding solutions is needed to meet the circumstances of each school crossing patrol.

1.4 The Economy, Transport and Environment Scrutiny Committee **recommends** to the County Council –

1.4.1 Light controlled crossings (e.g. Pelican & Puffin crossings) can be used as an alternative to school crossing patrols, but it only makes financial sense to do so in limited circumstances. Therefore, the Scrutiny Committee recommends that consideration is given to installing light controlled crossings where appropriate and sufficient funding is available.

1.4.2 The evidence from the review suggests schools will need support and guidance in order to be able to secure alternative ways of funding their school crossing patrol. The Scrutiny Committee recommends that an enhanced information pack is developed for schools by the Council that will include:

- a) An explanation of the process of securing a sponsor;
- b) Advice on developing a sponsorship proposal, including support from the Council's Marketing & Communications department;
- c) Fund raising advice for school PTA's and other sources of information such as the PTA UK and the Council's External Funding team.

1.4.3 Some schools do not have the time or expertise to secure sponsorship for their school crossing patrol. The Scrutiny Committee recommends that Officers evaluate the possibility of using of an external agency to secure sponsorship for school crossing patrols.

1.4.4 It is not certain whether commercial sponsorship will be a viable, long term alternative to existing funding methods. Therefore, the Scrutiny Committee recommends that for the time being the Council maintains core funding to ensure the provision of school crossing patrols where they meet the Council's policy criteria, and in circumstances where sponsorship or other approaches for provision are not currently possible.

1.4.5 Schools can engage volunteers as an alternative way of providing a school crossing patrol. However, for this to work effectively the school needs to have the appropriate management capacity and expertise. The Scrutiny Committee recommends that:

- a) Officers develop a guide for schools to use who wish to involve volunteers to operate their school crossing patrol and;
- b) Officers evaluate the feasibility of commissioning volunteer management support from the voluntary sector to assist schools who wish to involve volunteers to operate their school crossing patrol.

1.4.6 Academies have more flexibility around how they spend their budget and can pay for school crossing patrols if they wish, whereas maintained schools cannot. The Scrutiny Committee recommends that Officers consider updating policies to reflect the difference in how funding can be spent by academies and maintained schools.

[See also Report of the Cabinet]

10 September 2014

RICHARD STOGDON  
(Chair)

Recommendations				
		Director's Response to Council Report	July 2015 Update	June 2016 Update
1	<p>Light controlled crossings (e.g. Pelican &amp; Puffin crossings) can be used as an alternative to school crossing patrols, but it only makes financial sense to do so in limited circumstances. Therefore, the review board recommends that:</p> <ul style="list-style-type: none"> <li>• Consideration is given to installing light controlled crossings where appropriate and sufficient funding is available.</li> </ul>	<p>Due to the nature of crossing movements associated with schools, which experience high peak flows at the start and end of the school day; light controlled crossings are better able to provide a safer crossing environment than a zebra crossing which relies on drivers associating the likely presence of pedestrians and interacting with them to offer the opportunity to cross the road. Stand-alone signal controlled crossings are however very expensive ranging between £50,000 and £75,000 depending on the location. It would therefore not be possible to provide this sort of facility at all locations. The recommendation is therefore appropriate and will be considered</p>	<p>Light Controlled Crossings are considered, where appropriate, as part of the design process for any identified site within the Capital Programme for Transport Improvements.</p>	<p>No further update</p>

		as part of our usual highway improvements process.		
2	<p>The evidence from the review suggests schools will need support and guidance in order to be able to secure alternative ways of funding their school crossing patrol. The review board recommends that an enhanced information pack is developed for schools by the Council that will include:</p> <p>a) An explanation of the process of securing a sponsor;</p> <p>b) Advice on developing a sponsorship proposal, including support from the Council's Marketing &amp; Communications department;</p> <p>c) Fund raising advice for school PTA's and other sources of information such as the PTA UK and the Council's external funding team.</p>	<p>The Road Safety Team already provides a Sponsorship Support Pack. The Scrutiny Board considered that this could be developed with the assistance of other teams/Departments with the necessary skills and experience. A revised pack will therefore be produced for future enquiries.</p>	<p>The Road Safety Team have been in contact with the External Funding Team of the Business Service Department who provided the following information:</p> <p>Sponsorship is an area that is still very new to the council (other than roundabouts). The Council did recruit a sponsorship specialist some years ago, they stayed a year and the post was not renewed. The major sponsorship area ESCC is focusing on is highways, as part of the council's income generation project. Schools are not included in the remit so little we can offer at the moment on sponsorship for schools.</p> <p>We do provide support to help schools secure grant income. Unfortunately, school crossing patrols will <b>not</b> appeal to grant funders, as it is an on-going cost. A guide which includes PTA-UK's contact details, (as they provide sponsorship advice to schools), and</p>	<p>The information sheet that is included as part of the School Crossing Patrol Sponsorship Pack has been updated to include an internet link to the ESCC Community Funding page.</p> <p>A copy of the 'Funding News Special; Children &amp; Young People' guide has been added as an additional insert.</p> <p>Copies of these inserts are included as Appendix 3 to this report.</p>



			<p>information on 'Give as You Earn' and Gift Aid which are better suited to on-going costs is available on request.</p> <p>The guide also outlines the service our external funding team provides schools to identify and secure grants to fund other activities to help make a school budget go as far as possible. We've helped numerous schools secure grants for after school activities, playgrounds, school allotments and equipment. Our grant funding services, including the Children and Youth funding guide are also posted on our website.</p> <p><b>SCP's pack.</b> Our external funding pages include information about sponsorship, with links to business directories throughout East Sussex. Embedding the link into the pack may prove useful as a starting place.</p> <p>The Road Safety Team will engage with the Graphic Design Unit to produce revised guidance to schools including the information and contact details provided by the External Funding Team.</p>	
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3	<p>Some schools do not have the time or expertise to secure sponsorship for their school crossing patrol. The review board recommends that:</p> <ul style="list-style-type: none"> <li>• Officers evaluate the possibility of using of an external agency to secure sponsorship for school crossing patrols.</li> </ul>	<p>The engagement of an external agency to secure sponsorship for School Crossing Patrols would be an expensive undertaking; with evidence presented to the Scrutiny Board that the likely fees to be charged would add at least 30% to the cost. This may well be beyond the financial ability of most potential sponsors bearing in mind the exposure they receive and the local nature of this exposure. Whilst this is an untested source of identifying sponsors it is considered of limited benefit in the long term.</p>	<p>Evidence presented to the Review Board indicated that the likely fees required would make this option unattractive to many schools. The number of enquiries received by the Road Safety Team indicates little appetite for this option.</p>	<p>No further update</p>
4	<p>It is not certain whether commercial sponsorship will be a viable, long term alternative to existing funding methods. Therefore, the review board recommends that:</p> <ul style="list-style-type: none"> <li>• For the time being the Council maintains core funding to ensure the provision of school crossing patrols where they meet the Council's policy criteria, and in circumstances where sponsorship or other</li> </ul>	<p>Any move to a fully sponsored School Crossing Patrol service would need to look closely at the full realistic cost of providing it including management, supervision, insurance and redundancy costs being taken into account.</p> <p>For the present time a core level of funding will be maintained to ensure that those sites meeting the required criteria are provided, whilst consideration is given to the effectiveness of alternative funding in a holistic manner.</p>	<p>Core funding to provide School Crossing Patrols at sites meeting the Policy Criteria is being maintained.</p>	<p>The number of approved sites funded by the County remains relatively static. The funding available for School Crossing Patrols has been maintained and is able to accommodate small fluctuations in numbers when vacant posts are taken into account.</p>

	approaches for provision are not currently possible.			
5	<p>Schools can engage volunteers as an alternative way of providing a school crossing patrol. However, for this to work effectively the school needs to have the appropriate management capacity and expertise. The review board recommends that:</p> <p>a) Officers develop a guide for schools to use who wish to involve volunteers to operate their school crossing patrol and;</p> <p>b) Officers evaluate the feasibility of commissioning volunteer management support from the voluntary sector to assist schools who wish to involve volunteers to operate their school crossing patrol.</p>	<p>At present the Road Safety Team support 8 School Crossing Patrol sites that are delivered by 34 trained volunteers. Whilst the value of volunteer sites is recognised by the authority they are difficult to manage due to the number of volunteers involved and their relatively high turnover.</p> <p>A consistent approach needs to be maintained to ensure our liabilities are managed properly. All volunteers need to be trained, supervisors and provided with the required uniform to ensure they operate within the guidelines and the relative legal requirements. This places a significant resource responsibility on the authority. The use of volunteers is therefore restricted to a limited number of sites.</p> <p>The use of volunteers should therefore be seen such that it does not place undue pressure on the limited resources available. The information provided to schools as part of the Sponsorship Pack will be amended to include more detail that will enable the school to</p>	<p>Further evaluation of commissioning volunteer management support from the voluntary sector to assist schools who wish to involve volunteers to operate their school crossing patrol has been undertaken. Commissioning support for the voluntary sector is not normally geared to providing the type of volunteers who would be prepared to act as School Crossing Patrol Officers. Commissioning support is usually geared towards providing an understanding of the relationship between a volunteers' motivation and the needs of the organisation and developing this to the benefit of both parties.</p> <p>The majority of School Crossing Patrol volunteers have a personal connection to the school and would need to live locally to a crossing site to be of benefit. Recruitment of volunteers is therefore more appropriate through the school and their normal communications channels.</p> <p>The use of volunteers has an impact on the supervision support provided by the Road Safety Team. Ideally each Crossing Patrol Officer should have a</p>	<p>The number of voluntary sites has reduced recently and whilst we are in discussion with one school about the potential for a new site run by volunteers this is not an option that is attractive to many schools due to the significant resources required to effectively manage the volunteers.</p> <p>Volunteer sites are usually covered by a number of individuals and whilst the Road Safety Team undertakes all aspects of the site relating to its operation the active management of the volunteer's rota, sick cover and leave is the responsibility of the School.</p>

		<p>assess if this is a feasible approach. The use of a commissioning approach will be limited due to the need to train and insure all the volunteers and the logistics of sourcing volunteers from the local community.</p>	<p>supervision meeting each school term. The number of volunteers required to provide a consistently manned site places a significant impact on the team who are not able to meet the level of support we would like to give to volunteers at the present time.</p> <p>Further development of volunteer operated crossing patrol sites is therefore not seen as an efficient use of the limited resources and whilst it is still an option we would support in the right circumstances active promotion is not seen as the best way forward.</p>	
6	<p>Academies have more flexibility around how they spend their budget and can pay for school crossing patrols if they wish, whereas maintained schools cannot. The review board recommends that:</p> <ul style="list-style-type: none"> <li>• Officers consider updating policies to reflect the difference in how funding can be spent by academies and maintained schools.</li> </ul>	<p>Adopted Policy and National Guidelines make no distinction about the type of Primary School that should qualify for a School Crossing Patrol. The criteria requirements are based on the number of pedestrians wishing to cross a road and the traffic flow on that road; giving a measurement of the risk of a potential conflict.</p> <p>To differentiate between Schools funded through the County Council and one with its own funds could result in claims that the service is being provided on financial grounds with no recognition of the</p>	<p>The concept of requiring schools that have Academy status to fund a School Crossing Patrol has been raised at the Southeast Road Safety GB School Crossing Patrol Managers Meeting. No regional authority had considered this approach and the consensus from the practitioners was that this type of approach would be difficult to defend politically as well as on road safety grounds.</p> <p>National Guidance has been issued to ensure a degree of compliance and consistency and to help defend the</p>	No further update

		<p>road safety risk that may be present. However, a number of Academy funded Schools already sponsor School Crossing Patrols as they see it as a benefit to their pupils and the local community. When a School converts to Academy status they are funded directly from central resources with a corresponding reduction in the funding received by the County Council. The requirement for Academy schools to fund their own School Crossing Patrols through a sponsorship agreement would better reflect the levels of funding available.</p> <p>This approach would require a change to our adopted policy which would then be outside of the recommendations contained within National Guidance.</p> <p>We will raise this consideration at national level through representations to Road Safety Panels.</p>	<p>actions of a Local Authority if the provision of the service was brought under scrutiny.</p> <p>Following the Regional Meeting we have written to all schools that presently benefit from a School Crossing Patrol funded by the County. The letter is asking their view on an amendment to our approved policy that would require all schools that have Academy Status, or may seek Academy Status in the future, to provide funding to cover the cost of running a patrol or risk the closure of the site. Details of this consultation process will be given at the Committee Meeting.</p>	
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**A NOTE ON APPROACHES TO OBTAINING SPONSORSHIP****Appendix 3****Introduction**

East Sussex County Council aims to help the safe passage of children to school by employing, training and monitoring, a number of School Crossing Patrols (SCP) at various sites to help children cross the road safely. Some of these sites are funded by the County Council, some by local sponsors and some are volunteers depending on nationally agreed criteria. Like other authorities, we have to follow strict rules to ensure the safety of the site, patrol and the pedestrians using the site. It will though always be the ultimate responsibility of parents to ensure their children travel safely to and from school.

The first stage in the process for a SCP is a site assessment which takes into account the number of pupils crossing, the volume of traffic and any special site characteristics (see separate note on SCP assessments).

If a site meets the criteria the patrol can be supported by the County Council and if it fails to meet the criteria, then there are two further options:

- **Sponsored Patrol** - a school will need to find a suitable SCP candidate and meet the cost for the patrol or seek support from their Parish or Town Council or local commercial enterprise. Other aspects will be covered by the County Council (see below).
- **Volunteer SCP** - a school is required to find the suitable candidate. Other aspects will be covered by the County Council (see below).

Although it will be the duty of a school to find a sponsor to cover the annual cost of the SCP, and to subsequently advertise and recruit a patrol, the County Council will take responsibility for DBS checks and health checks, issuing a contract of employment, the method of operation, training, supervision, monitoring, insurance, uniform and equipment supply.

**Finding a sponsor**

As well as helping out their local community, sponsorship of a SCP provides an opportunity for businesses and other organisations to raise their profile and to demonstrate their commitment to local safety, in partnership with a school and the County Council. When considering a sponsor it is important to ensure that the sponsor shares the same ethical values as both the school and the Council.

Personal contact is generally the best way to approach a potential sponsor as it creates an opportunity to develop a relationship and put forward a stronger case. In addition, advertising locally in shop windows, doctor's surgeries etc or giving a talk at the local business club could also create further opportunities to attract a sponsor.

In the present financial climate, it may be difficult to sell any short term financial return in added business; therefore, emphasis could be on heightened visibility and image, and improving a company's credibility within the local community. Promotional material, potentially seen by hundreds of people daily would remain in place for the duration of the sponsorship deal

Further information regarding sponsorship can be found here;

<https://new.eastsussex.gov.uk/community/funding/find/>

## **The offer**

The projected annual cost for a SCP will be £3750. This covers the basic cost of a patrol and includes their salary, NI and employer pension contributions as well as supervision costs, Health and Safety liability, insurance, relief cover when available, uniform etc.

In return for funding the post, sponsors will receive publicity and in turn, an enhanced public profile. The media used to generate this will be up to each individual school to decide. Recommended examples include a banner on a school gate and/or a sign close to the school reception, and a permanent space on the school website. In addition, the County Council can offer potential coverage in the local media and also from the Council's social media outlets.

A SCP will be employed and managed by the County Council who will also supply training, monitoring and uniform. This will ensure that there is consistency across the service to nationally accepted standards and will free the sponsor of any day to day management responsibilities.

## **Terms and conditions**

The School Crossing Patrol will be an employee of East Sussex County Council. Sponsors will be invoiced for the associated costs.

The County Council will be responsible for DBS and health checks, issuing a contract of employment, the method of operation, training, supervision, uniform and equipment supply. Subsequent variations to these arrangements can only be made by an authorised officer of the County Council.

Patrol duties take place during the term time school working week [Monday to Friday inclusive]. Hours of duty may vary due to local circumstances.

**The appointment will last only as long as sufficient funds are provided by the sponsors to fund it.**

East Sussex County Council bears no liability for funding this post. If such funding comes to an end, and in the absence of other funding, employment will cease.

The school will be invoiced on a regular basis.

## **Recruitment and Training**

The sponsor / school will be responsible for advertising and finding an applicant and the County Council will be responsible for the appointment, training and monitoring of a patrol.

## **Uniform and Equipment**

Uniform and equipment issued to patrols by the School Crossing Patrol Department will remain the property of the County Council. It will be stored securely in the school when not in use unless some other arrangements for its safe keeping are approved by the County Council.

The patrol and sponsor are responsible for the security and laundering of the uniform.





# Funding news special

# Children and Young People

2015/16



INVESTOR IN PEOPLE



## Children and Youth Funding Guide 2015/16

Hello! We have created this guide for not-for-profit organisations and schools looking for grant funding to help children and young people in East Sussex. Please bear in mind, it only offers a sample of grants as there were too many for us to cover in one newsletter!

- Are you a member of a small community group, CIC or charity? Some grant funders are all about helping grass roots organisations. Others fund Social Enterprises... others categorically only accept applications from registered charities
- Are you part of a school? Some grant funders accept applications from schools, others will only accept an application from your school's PTA, and other funders only accept applications from a PTA registered as a charity.

### We can help:

[East Sussex County Council funding team](#)'s expertise is varied and over the years we've helped community groups, charities and schools get funding for different types of projects and from different funders.

### Advising you on:

- Potential funders for your project/organisation
- Successful bids, along with tips, guidance and deadlines in our monthly Funding News letter (free to subscribe [here](#))
- Relevant funding policy areas

### Supporting you with:

- Checking through your draft grant application, offering advice on how to make it as compelling as possible to win a grant
- Bid writing training
- Good Practice Guides (e.g. how to write a fundraising strategy)
- 1:1 discussions on funding options

**Tel: 01273 336616**

**E-mail: [External.funding@eastsussex.gov.uk](mailto:External.funding@eastsussex.gov.uk)**

With our sincere best wishes,

*The External Funding Team*

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The information is correct at the time of writing; however please make sure that you check funders’ websites to ensure you have the latest details.

## Funding advice contacts

### **East Sussex County Council – External Funding Team**

E-mail: [external.funding@eastsussex.gov.uk](mailto:external.funding@eastsussex.gov.uk)

Tel: 01273 482859

### **Hastings Voluntary Action**

Peter Thorpe

E-mail: [peter@hvauk.org](mailto:peter@hvauk.org)

Tel: 01424 444010

### **3VA**

#### **Eastbourne:**

Maureen Anstey

E-mail: [maureen.anstey@3va.org.uk](mailto:maureen.anstey@3va.org.uk)

Tel: 01323 419 788

### **Lewes District and Wealden**

Karl Parks

E-mail: [karl.parks@3va.org.uk](mailto:karl.parks@3va.org.uk)

Tel: 01273 483 832

### **Rother Voluntary Action**

Sam Stone

E-mail: [sam@rothervoluntaryaction.org](mailto:sam@rothervoluntaryaction.org)

Tel: 01424 217259

## Resources

### *PTA-UK - Support for Parent and Teacher Associations*



Photo Credit: PTA-UK

[PTA-UK](#) is the only national charity and membership organisation in England, Wales and Northern Ireland providing support, guidance and practical resources for over 13,750 member PTAs.

The PTA-UK Survey 2012 confirmed that once again the average amount raised by a PTA annually is £8,000 giving a total collective contribution to schools of £110 million. Over 70% of PTA-UK members are registered charities enabling them, with the help and support of PTA-UK, to enhance their fundraising activities by applying to trusts and other grant-giving organisations. Please contact PTA-UK to talk about the role your PTA could play in raising substantial sums for your school. Whatever situation your school is in, whether:

- there is no PTA, so you need help to get one started;
- your school has a PTA but it is not yet registered as a charity;
- your PTA is registered as a charity but has no experience of applying for grants ... PTA-UK can help.

Contact: Caroline Gaskin, PTA-UK Adviser, South East

Tel: 01959 525802

E-mail: [caroline.gaskin@pta.org.uk](mailto:caroline.gaskin@pta.org.uk)

## Active Sussex

Do you need financial support to improve your facilities, training or delivery? Whether you're a club, individual athlete, local authority, community organisation or sports body, Active Sussex can help you access up-to-date funding.

[Active Sussex](#) is not a grant making body and does not have any funds of its own to distribute. They do, however, manage local distribution of some nationwide Lottery funds for their principal funder, Sport England, such as 'Sportivate'



Photo credit: Active Sussex

**Support for your bid:** Active Sussex can support bids to any of the funding streams administered by Sport England. They ask you to provide them with an overview of your project and its aims before final submission. They will then provide a statement of support, and in return, ask that you let them know whether you have been successful in your application and how your project is progressing.

Tel: 01273 643869

E-mail: [info@activesussex.org](mailto:info@activesussex.org)

**SPARK**



SPARK

A NETWORK FOR YOUNG PEOPLE'S ORGANISATIONS

[SPARK](#) provides support to voluntary and community groups working with young people aged 0–19 in East Sussex and has over 140 member groups across Lewes, Wealden, Eastbourne, Hastings and Rother. **They are free to join and provide advice including:**

- Funding and networking opportunities for members – including a small grants fund
- If you have a training need in your organisation, you can apply for a [Skill Share training bursary](#), up to £500 is available to help staff and volunteers attend training or gain a qualification

SPARK can also help your group promote its events and achievements.

Tel: 07921 485813

E-mail : [info@sparknetwork.org.uk](mailto:info@sparknetwork.org.uk)

## Examples of Grant funded projects



**Entertainment Workshops Limited, Rye**  
£244, 428 was awarded to Entertainment Workshops to reduce youth offending rates, and help young people not in employment, education or training in rural East Sussex

Photo: Entertainment Workshops

The project will establish a web-based TV station with content chosen, filmed and edited by young people. They will receive training in camera, interview techniques, editing and research. They will also be supported to search for further training and media employment opportunities or participate in the apprenticeship scheme

### **Parkland Junior School, Eastbourne**



Photo: JBewley-Sustrans

Parkland Junior School used their £10,000 grant to provide equipment and Bikeability training for pupils in year 5 and 6. This will encourage increased physical activity, reduce obesity and increase safety awareness.

### **Friends of St Mary's School, Crowborough**

£7,700 was allocated to this project to provide outdoor activities, a residential one to one support and a celebration event for 20 young people making their transition from primary to secondary school. This will improve the social, communication and attainment levels of participants. Funding is for sessional delivery staff.



Photo: Challenger Troop CIC

## Grants

### **Active Sussex**

Encouraging as many people as possible to take part in Sport in Sussex is at the heart of the work that [Active Sussex](#) does.



Photo Credit: Hove Lagoon

**Sportivate** is a nationwide campaign that captures the excitement of the London 2012 Games, providing opportunities for 11-25 year olds to receive 6-8 weeks coaching in a sport of their choice and guiding them into regular participation within their community.

Tel: 01273 643869

[sportivate@activesussex.org](mailto:sportivate@activesussex.org)

### **The Alec Dickson Trust**

[The Alec Dickson Trust](#) supports young people who are able to demonstrate that through volunteering or community service they can enhance the lives of others, particularly those most marginalised by society.

Grants range up to £500 for young people of up to 30 or small groups of young people run a volunteering project in their local area. The fund seeks to support projects that enhance the lives of others, particularly those most marginalised by society such as:

- The homeless
- Those with drug dependency problems
- People with disabilities

Application forms can be downloaded from the Trust's website.

Tel: 020 7278 6601

E-mail: [alecdicksontrust@gmail.com](mailto:alecdicksontrust@gmail.com)

### **Andy Fanshawe Memorial Trust (AFMT)**

[AMFT](#) funds projects that give disadvantaged young people the chance to develop an existing interest in the great outdoors. Outdoor activities means walking, climbing, kayaking, sailing, horse riding and residential courses at outdoor centres.

Generally, the Trust funds organisations such as schools and youth groups in the UK, rather than individuals, but the Trust does occasionally fund an individual the committee feels would benefit from support, if they have a referee.

E-mail: [edward.douglas@btinternet.com](mailto:edward.douglas@btinternet.com)



## ***Awards for All***

Big Lottery's [Awards for All](#) is a quick and easy scheme to apply to, awarding grants between £300- £10,000 for activities to support people most in need by meeting one or more of the following four outcomes:

- people having better chances in life – with better access to training and development to improve their life skills
- stronger communities – with more active citizens working together to tackle their problems
- improved rural and urban environments – which communities are better able to access and enjoy, and
- healthier and more active people and communities

You can apply at any time if you are a community group, not for profit group, Parish or Town Council, Health body, or school.

Tel: 0845 4 10 20 30

E-mail: [general.enquiries@biglotteryfund.org.uk](mailto:general.enquiries@biglotteryfund.org.uk)

## ***BBC Children in Need***

[BBC Children in Need](#) awards funding to not for profit organisations working with children and young people of 18 years and under, experiencing disadvantage through:

- Illness, distress, abuse or neglect
- Any kind of disability
- Behavioural or psychological difficulties
- Living in poverty or situations of deprivation

Small grants are up to £10,000 in any one year.

Main grants over £10,000 are available to support projects for up to three years.

Previous grants include:

£69,802 to Autism Sussex, to provide play and educational activities for young people with young people with autism

£10,000 to Temple Grove Academy School to provide a breakfast club to those children and young people who come from low income families and/or are on the child protection register, to enable them to have a healthy breakfast to improve their concentration.

Tel: 0345 609 001

E-mail: [pudsey@bbc.co.uk](mailto:pudsey@bbc.co.uk)

## **Bernard Sunley Charitable Trust**

This [Trust](#) only supports capital projects. Applications are welcomed from **registered charities**. They consider applications from all parts of the UK, particularly where rural and isolated communities are concerned.

The Trust's funding themes include:

- 1. Community:** The Trustees aim to provide practical activities to help young people attain their full potential and take their place within society as responsible citizens. To this end, they support Youth Activity Centres, uniformed youth groups and youth clubs. They also help those who are young ex-offenders, 'at risk' or in danger of exclusion.

The types of application they will consider are:

- New build, refurbishment and improvements of village halls, scout huts, youth clubs, community centres and similar. This often includes access for the disabled, modernising kitchens, new storage space and updating toilets in line with Health and Safety regulations and the Disability Discrimination Act.
- 2. Education:** The Trustees focus on assisting those with special educational and learning needs. Support is available for educational nature and farm visitor centres but not for projects in mainstream schools or universities.

The types of application they will consider are:

- Building projects
- Specialised equipment

**Grants awarded to either of these two funding themes, range from:**

- Small – up to and including £5,000
- Medium – £5,001 to £25,000
- Large – over £25,000

Tel: 020 7408 2198

E-mail: [office@sunleyfoundation.com](mailto:office@sunleyfoundation.com)

## **Buttle Trust**

Buttle UK was established to ensure that children and young people in desperate need are given a brighter future. This is achieved through a range of grant programmes designed to provide vulnerable individual children and families with the support they need to overcome immediate crisis, or ensure the best possible opportunity for a successful education. Buttle UK operates the following grant programmes:

**[Small Grants Programme:](#)** Provides essential items for children and young people whose development, health and well-being are at risk. It offers basic items, that we all take for granted but many families in poverty are living without, such as a bed, a cooker, a fridge-freezer or a washing machine.

**[School Fees Programme:](#)** Transforms the lives of vulnerable children (aged 11 and over) by funding places at schools that provide a safe and supportive environment, often for the first time in their lives. Some children, many because of problems at home, do not thrive in mainstream education, and so fail or drop out of school

entirely. Buttle UK enables children with medical, emotional or social difficulties to gain a stable and more supportive secondary education.

Tel: 020 7828 7311

E-mail: [info@buttleuk.org](mailto:info@buttleuk.org)

### **Chalk Cliff Trust**

The [Chalk Cliff Trust](#) is a foundation set up to provide grants and donations to registered charities in East Sussex. A range of grants is available but most are in the region of £3,000 - £5,000.

The Trust considers awarding grants to organisations involved in a range of activities including:

- Youth schemes and activities, e.g. youth centres, clubs, arts-focused projects
- Concerns involved in children's activities, e.g. playgroups, kids clubs or children's education, and the relief of poverty
- Activities for people with learning difficulties or disabilities
- Activities concerned with the care or preservation of the environment
- Regional arts, music, literature and cultural projects, especially related to the groups mentioned above

E-Mail: [chalkclifftrust@yahoo.co.uk](mailto:chalkclifftrust@yahoo.co.uk)

### **CLA Charitable Trust**

The [CLA Charitable Trust](#) helps not for profit organisations to provide facilities for the disabled to take part in country sports and recreation, and training in agriculture and horticulture. It also promotes education in the countryside for disadvantaged children and young people. The Trust focuses on smaller projects where the grant makes a real contribution to the success of that project. The average grant awarded is in the region of £2,500.

Applications should be for a specific project or item of capital equipment, rather than on-going running costs.

Funding is available for projects that meet the following aims:

- To promote education about the countryside for young people from towns and cities and those who are disadvantaged.
- To provide facilities for those who are disabled, who have learning difficulties or who are in some way disadvantaged to enjoy the benefits of the countryside.
- To support the advancement of education in agriculture, horticulture and conservation for disadvantaged people, particularly the young.

Please note, CLA does not accept applications from State funded schools.

To find out how to access this grant locally, contact CLA.

Tel: 01636 823835

E-mail: [petergeldart@btinternet.com](mailto:petergeldart@btinternet.com)

## ***Clare Duffield Foundation - Poetry and Literature Awards***

The [Clare Duffield Foundation](#) aims to provide children and young people under the age of 19 with opportunities to experience poetry and literature in exciting and compelling ways, in and out of school. Grants range from £1,000 to £10,000.

The following can apply:

- Primary, middle, secondary, special schools, sixth form colleges, academies and further education colleges
- Professional literature, poetry and creative writing organisations, and libraries
- Other arts/cultural organisations (e.g. museums, galleries etc.) are eligible to apply but must provide a clear rationale for their proposed literature/poetry projects and evidence of requisite specialist input
- Established community groups
- Not-for-profit organisations

Example Projects include: a grant of £6,000 to run a Young Poet Laureate contest to enliven, empower and engage young writers in the Fenland area. The programme is due to run until 2015 with two funding rounds a year.

This is a biannual scheme. Round eight of the awards will take place in spring 2016 (date to be announced)

Tel: 0207 351 6061

E-mail: [info@clareduffield.org.uk](mailto:info@clareduffield.org.uk)

## ***Comic Relief – UK Grants Programme***

[Comic Relief](#) supports a range of themes, including [Better Futures](#), which focuses on improving vulnerable young people's lives. This theme funds organisations helping young people aged 11 to 24 years, experiencing issues such as extreme levels of hardship within their community or family, poor mental health, drug or alcohol use or homelessness.

Projects must help young people to develop their social and emotional capabilities, including confidence, resilience, problem-solving and positive relationships. This includes work that creates the foundations for healthy, safer and more secure lifestyles, better employment opportunities and successful transitions from adolescence into adulthood.

- Young people lead less chaotic lives and engage in less harmful lifestyles
- Young people recover, cope and thrive in the face of severe personal, family and social adversity
- Young people progress into employment, enterprise, training and education opportunities

Comic Relief awards grants of £10,000 and above. There is no set upper limit but most grants are expected to be for between £20,000 and £40,000 per annum

Tel: 020 7820 2000

E-mail: [ukgrants@comicrelief.com](mailto:ukgrants@comicrelief.com)

## ***The DM Thomas Foundation for Young People***

The [DM Thomas Foundation for Young People](#) (formerly The Hilton in the Community Foundation) provides grants for charities in the UK.

Registered charities that work with young people can apply for grants ranging from a few hundred pounds up to £30,000 per year for up to 2 years. The Foundation's areas of focus are on children and young people up to the age of 25 experiencing the following circumstances:

- disabilities
- sick in hospital
- homelessness
- life limited (requiring palliative care)

### **The Foundation runs two funds:**

- **Young People and Education:** The Foundation is investing in the future by supporting young people in the vital areas of education, awareness and training. Through targeted grant giving the Foundation aims to facilitate a better future for young people by supporting local charities. Education funding generally will be given for training/re-training, educational equipment, activity-based learning leading to accreditation and sports equipment
- **Young People and Health:** The Foundation is committed to relieving suffering and supporting young people whilst they are undergoing treatment and care. Health funding generally will be given for medical equipment, care facilities, activity based holidays, proactive health awareness campaigns and hospices.

Previously supported projects include £1,000 to Oakington Manor Primary School towards equipment for journalism projects; and £168.48 to Ratho Primary School to provide 'healthy living' water bottles for all of the children at the school.

The Foundation runs quarterly deadlines. 2015 deadlines from June onwards, are 28<sup>th</sup> July; and 13<sup>th</sup> October

Tel: 020 7605 7733

E-mail: [info@dmfyp.org](mailto:info@dmfyp.org)

## ***Education Endowment Foundation (EEF)***

The Education Endowment Foundation (EEF) exists to fund the development and evaluation of cost-effective and replicable projects to improve the educational attainment of pupils who are eligible for free school meals.

They have set up [two funds](#) for organisations, that have designed projects to achieve those aims:

- **A general funding round**, seeking proposals for evidence-based, scalable ideas that aim to raise the attainment of disadvantaged pupils aged 3-16 in English schools.

- **Raising the Attainment of EAL pupils** – A focused funding round for proposals that aim to raise the attainment of disadvantaged EAL pupils co-funded with the Bell Foundation and Unbound Philanthropy. Please see [here](#) for further information To apply, click on Apply Now and either log in (if you're previously registered) or create a new account. Select the round you wish to apply for.

Eligible applicants include any not-for-profit organisation: mainstream primary and secondary schools, charities, local authorities, academy chains, universities, social enterprises and community interest companies

**Both these funds close on 1<sup>st</sup> October 2015.**

Tel: 0207 802 1676

E-mail: [info@eefoundation.org.uk](mailto:info@eefoundation.org.uk)

### ***The Ernest Cook Trust***

Registered charities, schools and not-for-profit organisations can apply for [grants](#) supporting young people's interest in the countryside and the environment, the arts or that raises their levels of literacy and numeracy or a combination of these.

- small grants under £4,000 for state schools and small registered charities  
Average grant is around £1500- £2000. Apply 6 months ahead
- large grants over £4,000 for more comprehensive education programmes

Ernest cook has funded a large number of East Sussex projects. Grants have helped provide Forest School equipment, traditional countryside art & craft to develop students' literacy skills, garden classroom activities.

Tel: 01285 712492

E-mail: [grants@ernestcooktrust.org.uk](mailto:grants@ernestcooktrust.org.uk)

### ***Ernest Kleinwort Charitable Trust***

[Ernest Kleinwort Charitable Trust's](#) objectives include conserving wildlife and natural environment, and the encouragement of youth enterprise and outdoor activity. Registered charities operating in the County of Sussex are eligible to apply. Small grants range from £100- £2,000 and are awarded quarterly.

Contact: Scott Rice, Trust Officer

Tel: 020 3207 7337

E-mail: [ekctadmin@kleinwortbenson.com](mailto:ekctadmin@kleinwortbenson.com)

### ***Foyle Small Grants Scheme***

[Foyle Small Grants scheme](#) awards one year grants between £1,000 and £10,000 to small charities which can demonstrate that such a grant will make a significant difference to their work, which can be in any field or activity. Foyle is particularly focused on charities working at grass roots and community level.

There are no deadlines for submitting an application, but it may take up to four months to obtain a decision from Trustees.

Tel: 020 7430 9119

E-mail: [sgs@foylefoundation.org.uk](mailto:sgs@foylefoundation.org.uk)

### ***Foyle School Library Programme***

The scheme helps schools to improve their library services. The average funding awarded to schools is £10,000. Priority is given to funding library books. Projects requesting funding for library software or IT equipment, for use within the library, will also be considered. For information about the scheme and application details, visit [Foyle's website](#).

Tel: 020 7430 9119

E-mail: [info@foylefoundation.org.uk](mailto:info@foylefoundation.org.uk)

### ***Garfield Weston Foundation***

[Garfield Weston](#) supports Registered charities, churches, hospitals, educational establishments and housing establishments through their large grant scheme of £100,00 + or a small grant of £99,999 and under. Most large grants for the Arts were for capital projects to improve visitor experience and to facilitate growing demand. The Foundation favours organisations that demonstrate excellence and impact and have a sustainable approach to fundraising.

This Foundation also expects the majority of funds to be in place, before you apply.

Tel: 020 7399 6565

### ***Happy Days Children's Charity***

The [Happy Days Charity](#) supports families with children aged 3-17 who have learning difficulties, physical or mental disabilities, acute, chronic or life limiting illnesses, been abused or neglected, witnessed domestic violence, been bereaved or act as carers for a parent or a sibling.

**Day trips/theatre trips/theatre workshops:** The Charity will meet the costs of the day trip/group outing for all eligible children under the age of 18; the Charity will also meet the costs of 'Key Carers'. The applicant must represent a group of young people aged 3-17 with special needs. This includes representatives of a special needs school or special needs group. Items that can be funded are tickets/passes and transport costs.

**Family Holidays:** The Charity will meet the costs of a two to four nights UK respite break, however, under special circumstances the choice of destination may be extended. The Charity will accept an application for a family holiday from parents, guardians, grandparents or siblings. The Charity will also accept applications from GPs, consultants, nurses or social workers

Tel: 01582 755999

E-mail: [enquiries@happydayscharity.org](mailto:enquiries@happydayscharity.org)

### ***Hastings Youth Trust***

Grants for recreational and vocational purposes for organisations and individuals under 25 residing in the Borough of Hastings or within 5 miles of the Borough boundary. Contact: Mrs C Lane, Clerk, Glenwood, 151 Old Roar Road, St Leonards-on-Sea, East Sussex, TN37 7HH.

## **Henry Smith Foundation**

The [Foundation](#) supports a wide range of causes, including projects or services maximising potential of young people experiencing educational, social and economic disadvantage, including young people in, or leaving care.

Priority is given to work with groups experiencing social and/or economic disadvantage, by which they mean those that fall within the bottom third of the National Indices of Deprivation.

**County Grants** - East Sussex falls within the Foundation's geographical interest. This scheme awards grants of £500 - £20,000. To be eligible to apply for a County Grant, your annual income must be below £250,000, unless you are working county-wide, in which case your income must be below £1 million.

**Main Grants Programme** grants of £10,000 and above p.a, is for larger organisations and includes one off grants for purchase or refurbishment of a building or purchase of specialist equipment and/or revenue grants of up to three years for things like core costs (including salaries and overheads), or the running costs of a specific project (including staffing costs).

Please note this charity does **not** fund Schools, colleges or universities, except for independent special schools for pupils with disabilities or special educational needs

Tel: 020 7264 4970

## **Heritage Lottery Fund (HLF) Young Roots**

[Young Roots](#) offers grants between £3,000 and £50,000 for heritage projects involving young people aged 11-25 years old. Projects can be about finding out about their heritage, developing skills, building confidence and promoting community involvement, researching a local archive or doing practical casework on a nature reserve. Projects must also show how young people are managing and participating in the project.

Previous projects supported include:

- A grant of £15,300 to produce a film about the construction of the Settle-Carlisle Railway which is an important part of the heritage of their area.
- A grant of £19,875 for a special needs school to work in partnership with a local museum to explore and gain first hand experience in ancient crafts.

Tel: 020 7591 6042/44

E-mail: [enquire@hlf.org.uk](mailto:enquire@hlf.org.uk)

## **Landfill Community Funds - Play and Recreation**

A range Landfill Operators participate in this grant giving scheme, which diverts landfill tax to support community building projects. Community Play and recreation facilities such as community sports areas, skate parks and playgrounds can be eligible for funding. **To be eligible to apply a project site must be located within a specified distance to landfill site.** Each funder has slightly different rules on project location - use the postcode eligibility checkers on their websites.

Grants generally range from £250 - £60,000, but vary depending on the fund.



- [Biffa Award](#): Community Small, and Main Grants Scheme
- [SITA Trust](#) Core Fund and Fast Track Fund. SITA also runs the Young Person's Volunteering Fund, to support volunteering projects transforming community amenities and green spaces. Projects must be led and delivered by 14-25 year olds
- [Veolia Environmental Trust](#)

**Project example: Jarvis Recreational Ground, Crowborough.** The Jarvis Brook Community Association, with support from Crowborough Town Council, was awarded £40,000 from Veolia to provide a challenging yet safe environment for skateboarding and other wheeled sports. Community and youth surveys identified it as a top priority for improvement, and the community association members agreed and set up a sub-group to improve the facilities.

### ***Mrs A Lacy Tate Trust***

The Trust gives grants of up to £2,500 for charitable organisations in East Sussex undertaking a variety of social welfare activities. In particular, the scheme wishes to support projects with the following themes:

- Education (including social and physical training) of children
- Animal welfare
- Relief of poverty

The application process is on-going and interested applicants may apply at any time. Contact: Mrs A Lacy Tate Trust, Heringtons Solicitors, 39 Gildredge Road, Eastbourne, East Sussex, BN21 4RY.

Tel: 01323 411020

### ***Peter Harrison Foundation***

The [Foundation](#) is open to Registered Charities and not for profit societies or groups. Grants are made under the following four programmes:

- ***Opportunities through Sport:*** Aimed at supporting sporting activities or projects which provide opportunities for people who are disabled or otherwise disadvantaged to fulfil their potential and to develop other personal and life skills. Grants will often be "one off" grants for capital projects. They will, however, also consider revenue funding for a new project or if funding is key to the continuing success or survival of an established project
- ***Special Needs and Care for Children and Young People:*** for charities in the South East of England and applications are accepted only from charities in: Berkshire; Buckinghamshire; Hampshire; Isle of Wight; Kent; Oxfordshire; Surrey; East Sussex; and West Sussex
- ***Opportunities through Education:*** supports education initiatives, primarily in the South East of England, which are of particular interest to the Trustees. These include the Specialist Schools Programme

Tel 01737 228000

E-mail : [enquiries@peterharrisonfoundation.org](mailto:enquiries@peterharrisonfoundation.org)

## ***Paul Hamlyn Foundation - Education and Learning***

The [Paul Hamlyn Foundation](#) supports innovative ways of increasing people's learning. It funds the development, implementation and dissemination of new ideas to increase learning by people of all ages in the UK.

In particular, the Foundation is concerned with children and young people, and others who are disadvantaged. This fund prefers to support work which others may find hard to fund, perhaps because it breaks new ground, is too risky, or is unpopular.

The scheme provides funding in support of projects addressing the following themes:

- ***Supplementary education*** work that is expected to make a positive impact on young people's academic attainment, achievements, aspirations, life chances and/or their sense of wellbeing and belonging. Preference will be given to work that addresses an issue of wider relevance to the supplementary school sector and for programmes of work that will benefit the wider sector in some way
- ***Developing speaking and listening skills for 11-19 year olds*** to support activities taking place in or outside school, which develop the oral communication skills that all young people need
- ***Add to the learning - preventing school truancy and exclusion*** to support preventative work that will reduce the chances of children and young people reaching the point of persistent absence or exclusion from school, by enabling those considered to be most at risk of this to achieve and progress alongside their peers

Applications can be made at any time.

Tel: 020 7812 3300

E-mail: [information@phf.org.uk](mailto:information@phf.org.uk)

## ***Reaching Communities***

Big Lottery's [Reaching Communities grant programme](#) has a heavy emphasis on identifying and meeting need and demonstrating a high level of engagement of users in project design and delivery. Projects must show clearly how they will improve communities.

**Reaching Communities:** grants of more than £10,000 are available for revenue funding and equipment. However, applicants that are applying for over £500,000 must contact BIG first.

**Reaching Communities buildings:** for projects involving land or buildings, grants of between £10,000 and £100,000 are available. However, applicants applying for more than £100,000 must check eligibility to apply by using the eligibility postcode checker on Reaching Communities website.

Voluntary and community organisations, school, local authorities, not for profit organisations or social enterprises can apply for new or existing projects that help people and communities most in need. Projects must meet one or more of the following outcomes:

- people having better chances in life – with better access to training and development to improve their life skills,
- stronger communities – with more active citizens working together to tackle their problems,
- improved rural and urban environments – which communities are better able to access and enjoy, and
- healthier and more active people and communities.

Tel: 0845 4 10 20 30

E-mail: [general.enquiries@biglotteryfund.org.uk](mailto:general.enquiries@biglotteryfund.org.uk)

### ***The Sussex Community Foundation***

[Sussex Community Foundation](#) has a range of funds giving grants from £500-£5000 including:

***Paul Rooney Fund*** grants up to £5,000 for children with life limiting illnesses; both individuals and groups working with children with disabilities or with special needs in Sussex

***Westdene Fund*** grants up to £800 to individual young people in Sussex with outstanding musical talent

***Field Family Grassroots Fund*** supports small charities and community groups fostering good citizenship amongst young people in Sussex

***The Blgrave Trust*** awards grants which support children and young people (aged 0-25) to reach their full potential, including those with special needs or who are disabled and their families

***Rye Fund:*** grants up to £1,000 to charities and community groups operating in Rye and surrounding villages

***Lewes and District Fund*** grants up to £1,000 for small charities and community groups operating throughout Lewes District and addressing disadvantage

**Please note,** schools are not eligible to apply to Sussex Community Foundation

Tel: 01273 409440

E-mail: [info@sussexgiving.org.uk](mailto:info@sussexgiving.org.uk)

### ***Sydney Dean Whitehead's Charitable Trust***

The trustees apply their funds towards supporting parents with the educational costs of their children and respond more readily to appeals relating to children with special talents, particularly in the artistic fields. They also respond more readily to appeals which show that there is an element of self-help already in operation and where a lack of finance could preclude children from receiving the type of education their particular 'gift' merits.

Apply to the Secretary, in writing (including SAE). Moore Stephens, 30 Gay Street, Bath, BA1 2PD. Tel: 01225 486100

## **Think Big with O2**

In partnership with the National Youth Agency and UK Youth, [O2's Think Big social action programme](#) is designed to empower young people (aged between 13 and 25) who want to make positive changes to their communities.

They make an initial grant of £300 to get your project off the ground. If your £300 project is completed successfully O2 may invite you to apply for the second level of the programme --Think Bigger where O2 could give you up to £2,500.

The programme is open to individuals and groups of young people and the money can be used to cover project related costs such as materials & equipment, cost of renting space, transportation, and advertising. Applications can be submitted at any time.

Tel: 0800 902 0250

E-mail: [hello@o2thinkbig.co.uk](mailto:hello@o2thinkbig.co.uk)

## **Town and Borough Council grants**

Town and Borough Councils grants can be available to support a wide range of community projects. The summary provided here does not cover them all, and each council develops their own grant giving criteria, and deadlines vary. **Contact your local council to find out what is available in your area.**

**Eastbourne Borough Council Community grants:** Every year the council awards grants to voluntary and community organisations for services and activities which benefit Eastbourne and its residents. For full information visit Eastbourne Borough Council's [Community Grants](#)

Tel: 01323 415909

E-mail: [funding@eastbourne.gov.uk](mailto:funding@eastbourne.gov.uk)

**Rother District Council [Community grants scheme](#)** is aimed at properly constituted groups who need funds to pump prime new projects and can show how their idea will be sustainable after grant end. Contact for more information

Tel 01424 787864

E-mail: [communitygrants@rother.gov.uk](mailto:communitygrants@rother.gov.uk)

## **Wealden District Council [Community Grants](#)**

The scheme will open in the Autumn for applications by the end of November. Decisions are made in March the following year for spend April to April.

Tel: 01323 443520

E-mail: [communitygrants@wealden.gov.uk](mailto:communitygrants@wealden.gov.uk)

**Lewes Town Council [financial grants](#)** - applications are invited for under £2,000 (assessed four times a year) or over £2,000 (assessed once a year)

**Seaford Town Council [grants scheme](#):** small grants under £500 and larger grants over £500

**Hailsham Town Council** awards [grants](#) to a wide range of community and voluntary groups (attended by Hailsham residents) that aim to introduce new or improved facilities, activities or projects, for the benefit of the town. For an application form, please write to: The Town Clerk, Hailsham Town Council, Inglenook, Market Square, Hailsham, BN27 2AE. Tel: 01323 841702

### **Wakeham Trust**

The [Trust](#) are particularly interested in supporting neighborhood projects, community arts projects, projects involving community service by young people, or projects set up by those who are socially excluded. The Trust also support innovative projects to promote excellence in teaching (at any level, from primary schools to universities), though they never support individuals. The Trust normally gives grants to projects where an initial £75 to £750 can make a real difference to getting the project up and running. To be eligible, applicants need to be registered charities or have access to a registered charity that will be willing to accept funds on their behalf. Applications can be made at any time.

Tel: 01730 821 748

E-mail: [wakehamtrust@mac.com](mailto:wakehamtrust@mac.com)

### **Wallace and Gromit's Children's Charity**

The [Wallace and Gromit Children's Charity](#) runs an annual grant scheme to support projects in children's hospitals and hospices throughout the UK to enrich and enhance the lives of patients. Previous projects supported include a fund for new play equipment and art materials.

The next round is expected to open to applications in October 2015.

Tel: 0117 925 2744

E-mail: [info@wallaceandgromitcharity.org](mailto:info@wallaceandgromitcharity.org)

### **Wolfson Foundation**

Grants are given to act as a catalyst to lever additional funding and to back excellence and talent. Grants are usually only made for capital projects ie new buildings, renovation and equipment.

Applications are accepted from organisations and educational establishments in the which are registered charities or which have charitable status, these include:

- Schools
- Universities
- Hospices and disability charities
- Museums
- Historic and religious buildings.

Education is one of the Wolfson Foundation's central themes and underpins much of their work. Their open applications supports teaching spaces at universities and secondary schools and, less often, education spaces in cultural organisations, disability charities or those working in the area of public engagement with science.

Most of Wolfson's open grants in the area of education are channeled through their main programme areas of [Science & Medicine](#), [Arts & Humanities](#) and [Health & Disability](#), and so you should look at the relevant pages within these areas for further advice on eligibility and to make an application.

Applications from secondary schools and sixth form colleges are considered under Wolfson Foundation's [Secondary Education Programme](#) (**with the exception of special schools**). If you are unsure which programme area to apply via [contact the Foundation for advice](#).

## **Secondary education**

[Secondary Education Programme](#) is primarily dedicated to supporting the teaching of A-Levels and GCSEs at high-achieving state-funded schools and sixth form colleges through the funding of capital projects. [More information and details on how to apply are available here.](#)

This is a rolling programme, with two funding rounds each year, and [details of deadlines and timing of applications may be found here.](#)

Tel: 0207 323 5730

## **Wooden Spoon**

[Wooden Spoon](#) supports projects benefiting children and young people who are disadvantaged physically mentally or socially. Projects must normally be of a capital nature with a reasonable long term prospective lifetime. Grants generally range from £10,000 to £100,000. Organisations and charities in the UK are eligible to apply.

Tel: 01252 773720

E-mail: [charity@woodenspoon.com](mailto:charity@woodenspoon.com)

## **Woodward Charitable Trust**

Registered charities can apply for funding for [small scale local initiatives](#), including projects to support ethnic minorities, arts outreach, and disability, the environment and family support needs. There are small grants of less than £5,000 and a few larger grants over £5000. Call and discuss your idea before applying and read through their guidelines, and apply using their application form.

Deadlines are in November and May for small and large grants and 1<sup>st</sup> April for summer play schemes.

Tel: 020 7410 0330

E-mail: [info@woodwardcaritabletrust.org](mailto:info@woodwardcaritabletrust.org)

# Work Programme for Economy, Transport and Environment Scrutiny Committee



## Future work at a glance

Updated: June 2016

This list is updated after each meeting of the scrutiny committee. Follow us on Twitter for updates: [@ESCCScrutiny](#)

<b>Items that appear regularly at committee</b>	
<p>The Council's <a href="#">Forward Plan</a></p>	<p>The latest version of the Council's <a href="#">Forward Plan</a> is included on each scrutiny committee agenda. The Forward Plan lists all the key County Council decisions that are to be taken within the next few months together with contact information to find out more. It is updated monthly.</p> <p>The purpose of doing this is to help committee Members identify important issues for more detailed scrutiny <i>before</i> key decisions are taken. This has proved to be significantly more effective than challenging a decision once it has been taken. As a last resort, the <a href="#">call-in</a> procedure is available if scrutiny Members think a Cabinet or Lead Member decision has been taken incorrectly.</p> <p>Requests for further information about individual items on the Forward Plan should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chairman, ideally before a scrutiny committee meeting.</p>
<p>Committee work programme</p>	<p>This provides an opportunity for the committee to review the scrutiny work programme for future meetings and to highlight any additional issues they wish to add to the programme.</p>

<b>Future Committee agenda items</b>		<b>Author</b>
<b>14 September 2016</b>		
Joint Scrutiny Review of Road Safety	Joint Board of the ETE Scrutiny and Audit, Best Value and Community Services Scrutiny Committees to examine the delivery of road safety interventions and their effectiveness in reducing the number of killed or seriously injured (KSI) in East Sussex	Brian Banks, Team Manager - Road Safety
RPPR 2017/18 - September	The Committee will start the process of examining the Departmental Portfolio Plans and budgets for the 2017/18 financial year.	
<b>9 November 2016</b>		
Superfast Broadband	Scrutiny Review of Superfast Broadband	James Harris, Assistant Director, Economy
RPPR 2017/18 - November	The Committee will review information provided at September meeting and establish the RPPR Board to examine the Departmental Portfolio Plans and budgets for the 2017/18 financial year.	
<b>15 March 2017</b>		
Dutch Elm Disease Strategy	Progress report	Andy Arnold, Environment Team Manager
Highways Maintenance Contract - Monitoring	Update report on the implementation of the new contract with Costain CH2M	Karl Taylor, Assistant Director Operations
RPPR 2017/18 - March	To provide the Committee with an opportunity to review its input into the RPPR process for	



	2017/18 and suggest improvements to the process.	
<b>Current Scrutiny Reviews and other work underway</b>		
<p><u>Superfast Broadband</u></p> <p>A Scrutiny Review Board was established at the 16 March 2016 Scrutiny Committee meeting to examine the provision of Superfast Broadband infrastructure through the Broadband Project which is being delivered by ESCC. Initial areas of inquiry include residents' expectations, communications and whether the roll out of the second contract will address residents' concerns about broadband speeds in the best way.</p> <p><u>Road Safety/Safer Streets</u></p> <p>A joint Scrutiny Review Board meeting was held on 11 March 2016 to examine the proposals for a Public Health funded project to reduce road accidents (KSI's – Killed and Seriously Injured) and improve road safety. An update report on the delivery of the project will be brought to the committee at its meeting on 14 September 2016.</p> <p><u>Countryside Access Strategic Commissioning Strategy</u></p> <p>A Scrutiny review Board was established to work alongside officers and provide input into the strategic commissioning process for the Rights of Way and Countryside Site management service. The report of the Review Board on the draft Countryside Access Commissioning Strategy was presented at the Council's Cabinet meeting on 26 April 2016.</p> <p><u>Highways Contract Re-procurement Project</u></p> <p>The award of the Highways Maintenance contract to Costain Ltd was agreed by the Council's Cabinet on 15 December 2015. The new contract commenced on 1 May 2016. The Scrutiny Committee will continue to be involved with the delivery of the new contract throughout the mobilisation and implementation stages of the contract.</p>	<p>November 2016</p> <p>September 2016</p> <p>April 2016</p> <p>March 2017</p>	
<b>Potential future scrutiny work (proposals and ideas for future scrutiny topics appear here)</b>		
<p><u>A27 Improvements</u></p> <p>The department is in discussion with the Highways Agency and businesses about improvements to the A27 between Lewes and Polegate. The Council is lobbying for this section of road to be made into a dual carriageway and the Highways Agency is testing a number of options. A briefing report could be brought to the Scrutiny Committee to provide more details on the proposal.</p>		

<b>Background/information reports available to the Committee</b> <b>(items in this list appear on committee agenda when proposed for scrutiny by committee members)</b>	Date available
<p>Performance Management</p> <p>Performance monitoring is an integral part of scrutiny. The committee is alerted to the relevant quarterly reports that Cabinet and Lead Members receive. Members can then suggest matters for scrutiny to investigate in more details.</p> <p>In the performance reports, achievement against individual performance targets is assessed as either 'Red', 'Amber' or 'Green' (RAG):</p> <ul style="list-style-type: none"> <li>• Green means that the performance measure is on target to be achieved</li> <li>• Amber means that there is concern about the likelihood of achieving the performance measure by the end of the year</li> <li>• Red means that the performance measure is assessed as inappropriate or unachievable</li> </ul> <p>The 'Red' and 'Amber' indicators also include further commentary and the details of any proposed corrective action.</p> <p>Requests for further information about individual items in the performance reports should be addressed to the listed contact. Possible scrutiny issues should be raised with the scrutiny team or committee Chair.</p>	Every quarter

**Enquiries:** Democratic Services  
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## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet or individual Cabinet member in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- Page 77
- the name of the individual or body that is to make the decision and the date of the meeting
  - the title of the report and decision to be considered
  - groups that will be consulted prior to the decision being taken
  - a list of other appropriate documents
  - the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1SW, or telephone 01273 481955 or send an e-mail to [andy.cottell@eastsussex.gov.uk](mailto:andy.cottell@eastsussex.gov.uk).

For further detailed information regarding specific issues to be considered by the Cabinet/individual member please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL

County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335138

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 June 2016 TO 30 September 2016**

Additional notices in relation to Key Decisions and/or private decisions are available on the Council's website via the following link:

<http://www.eastsussex.gov.uk/yourcouncil/about/committees/download.htm>

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor David Elkin – Lead Member for Resources

Councillor Chris Dowling – Lead Member for Community Services

Councillor Rupert Simmons – Lead Member for Economy

Councillor Carl Maynard – Lead Member for Transport and Environment

Councillor Bill Bentley – Lead Member for Adult Social Care

Councillor Sylvia Tidy – Lead Member for Children and Families

Councillor Nick Bennett – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
9 Jun 2016	Lead Member for Adult Social Care	<p>Learning Disability Directly Provided Services' development plan</p> <p>To provide feedback from the recent consultation activity that has been undertaken in relation to two distinct proposals:</p> <p>To suggest the relocation of residential and day services in Crowborough;</p> <p>To develop a locality approach to Learning Disability Day Services in the East of the</p>	<p><b>KD</b></p>	<p>Local Members</p>	<p>Report, other documents may also be submitted</p>	<p>Kay Holden 01273 464470</p>

		County  To consider recommendations, and make decisions, based on this feedback.				
13 Jun 2016	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Notice of Motion - academisation programme  To consider a Notice of Motion in relation to the Government's proposals regarding the academisation programme			Report, other documents may also be submitted	Fiona Wright 01273 481231
13 Jun 2016  Page 79	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposed enlargement of Cradle Community Primary School  Final decision on the proposed enlargement of Cradle Hill Community Primary School.	<b>KD</b>	The Local Authority will have consulted with the local community prior to the decision.	Report, other documents may also be submitted	Gary Langford 01273 481758
28 Jun 2016	Cabinet	Connecting for You – High Weald Lewes Havens Clinical Commissioning Group (HWLH CCG)  To approve the proposed plan for the transformation of social care and health services in the High Weald Lewes Havens CCG Area.	<b>KD</b>	Consultation with the public will form part of the implementation of the plan.  Local Members	Report, other documents may also be submitted	Martin Hayles 01273 481378
28 Jun 2016	Cabinet	Council Monitoring Quarter 4 - 2015/16  To consider the end of year Council Monitoring report for 2015/16			Report, other documents may also be submitted	Jane Mackney 01273 482146

28 Jun 2016	Cabinet	Reconciling Policy Performance and Resources - State of the County 2016  To begin the Reconciling Policy, Performance and Resources process for 2017/18 and beyond	<b>KD</b>		Report, other documents may also be submitted	Jane Mackney 01273 482146
1 Jul 2016	Lead Member for Community Services	To consider a report on the fees charged by Trading Standards for chargeable business advice	<b>KD</b>		Report, other documents may also be submitted	Lucy Corrie 01323 463421
1 Jul 2016	Lead Member for Community Services	To consider a petition regarding road safety at Horsted Lane, Danehill		Lead petitioner / Local Members	Report, other documents may also be submitted	Alex Jack 01273 482563
1 Jul 2016	Lead Member for Community Services	To decide whether a lower speed limit in the village of Dallington would be appropriate and whether it is a priority for funding for the County Council		Local Members	Report, other documents may also be submitted	Michael Higgs 01273 482106
11 Jul 2016	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Age range changes (Grovelands Community Primary School and Hurst Green CE Primary School)  Final decision in relation to age range change proposals at both schools			Report, other documents may also be submitted	Jane Spice 01323 747425
11 Jul 2016	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposed enlargement of Meridian Community Primary School  To seek approval to publish notices in relation to a proposal to enlarge Meridian Community Primary School	<b>KD</b>	Local Members	Report, other documents may also be submitted	Gary Langford 01273 481758



18 Jul 2016	Lead Member for Transport and Environment	Bancroft Road Bexhill - Proposed Adoption To consider the proposed adoption of Bancroft Road, Bexhill		Local Members	Report, other documents may also be submitted	Alex Jack 01273 482563
18 Jul 2016	Lead Member for Transport and Environment	East Sussex County Council (Eastbourne 107A and 107B) Cycle Track Order 2016 - Horsey Way Phase 3  Authority to seal the Order to convert the existing public footpath alongside Horsey Sewer (between grid reference TQ62400137 and TQ62530149) to a cycle track pursuant to Section 3 of the Cycle Tracks Act 1984		Public consultation undertaken in 2014  Local Members	Report, other documents may also be submitted	Alan Cook 07342988506
18 Jul 2016	Lead Member for Transport and Environment	Petition - Exceat Bridge To consider a petition received by the County Council requesting the introduction of traffic signal control at the Exceat Bridge near Seaford		Lead petitioner / Local Members	Report, other documents may also be submitted	Jonathan Wheeler 01273 482212
18 Jul 2016	Lead Member for Transport and Environment	Revised Statement of Common Ground between Shoreham Harbour Planning Authorities and Shoreham Port Authority.  The Report will cover the County Council's views on Revised Statement of Common Ground between Adur District Council, Brighton & Hove City Council, West Sussex County Council, South Downs National Park Authority, Shoreham Port Authority and the	<b>KD</b>		Report, other documents may also be submitted	Sarah Iles 01273 481631

		County Council. The other bodies are partners in the preparation of the Shoreham Harbour Joint Area Action Plan.				
19 Jul 2016	Cabinet	To consider an update on Devolution			Report, other documents may also be submitted	Lee Banner 01273 481857
19 Jul 2016	Cabinet	Education White Paper - Educational Excellence Everywhere  To consider a report regarding the Government Education White Paper - Educational Excellence Everywhere			Report, other documents may also be submitted	Fiona Wright 01273 481231
19 Jul 2016	Cabinet	Internal Audit Services: Annual Report and Opinion			Report, other documents may also be submitted	Russell Banks 01273 481447
19 Jul 2016	Cabinet	Internal Audit Strategy 2016/17 and Annual Plan			Report, other documents may also be submitted	Russell Banks 01273 481447
19 Jul 2016	Cabinet	Libraries opening hours proposals To consider proposals for modified library opening hours.	<b>KD</b>		Report, other documents may also be submitted	Nick Skelton 01273 482994
19 Jul 2016	Cabinet	To consider the outcome of the public consultation and if appropriate approve the publication of a statutory notice in relation to the proposed closure of Pells CE Primary School. (As part of the Lewes Area Review)	<b>KD</b>	Local Members	Report, other documents may also be submitted	Jessica Stubbings 01323 4633537

19 Jul 2016	Cabinet	To consider the outcome of the public consultation and if appropriate approve the publication of a statutory notice in relation to the proposed closure of Rodmell CE Primary School. (As part of the Lewes Area Review)	<b><i>KD</i></b>	Local Members	Report, other documents may also be submitted	Jessica Stubbings 01323 4633537
12 Sep 2016	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Final decision on the proposed enlargement of Meridian Community Primary School Final decision on the proposed enlargement of Meridian Community Primary School	<b><i>KD</i></b>	Local Members	Report, other documents may also be submitted	Gary Langford 01273 481758
20 Sep 2016	Cabinet	To consider the Employability and Skills Strategy 2016 -2018	<b><i>KD</i></b>		Report, other documents may also be submitted	Holly Aquilina 01323 463538

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